

# Indian Institute of Information Technology Bhagalpur



भारतीय सूचना प्रौद्योगिकी संस्थान भागलपुर  
**Indian Institute of Information Technology**  
**Bhagalpur**

**ORDINANCES & REGULATIONS**

**FOR**

**DOCTORAL PROGRAMME**

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<b>PhD Ordinances and Regulations</b>	
<b>PhD ORDINANCES</b>	
1.	Indian Institute of Information Technology Bhagalpur awards the degree of Doctor of Philosophy (PhD) in Engineering/Sciences/Humanities and Social Sciences (HSS) to a candidate who has successfully completed the stipulated Programme of Research.
2.	The Programme of Research with the governing rules and regulations are formulated by the Senate of the Institute. The Senate can modify or change the structure, the governing rules and regulations from time to time.
3.	A candidate to be awarded the PhD degree has to submit a thesis embodying the findings of his/her research carried out under this programme. The thesis should make an original contribution of high quality to the advancement of knowledge as judged by the experts in the relevant area.
4.	A candidate becomes eligible for the award of the PhD degree after fulfilling all the academic requirements prescribed by the Senate of the Institute. Progress of PhD students will be monitored at the department level by Department Postgraduate Programme Committee (DPPC) and at the Institute level by Institute Postgraduate Programme Committee (IPPC). Formation of these two bodies are given in the PG Ordinance [Annexure-I].
5.	The award shall be made upon the recommendation of the Senate of the Institute after ratification by the Board of Governors (BoG)/Governing Body (GB) of the Institute.
6.	The PhD degree shall be awarded in the discipline of the Department/Centre which registers the student for the PhD programme.
7.	The vision is to enhance the knowledge and educate the students in science, technology and other areas that will wisely serve the professional community, society and the nation.
8.	To that end, the rules and regulations stated in this Ordinance exemplify the philosophy to make certain higher performance ethics in research work at the Institute.
<b>PhD REGULATIONS</b>	
<b>1. CATEGORIES OF PhD STUDENTS</b>	
The Institute admits PhD students under the following categories:	
1.1	<p><b>Research Scholars (Full Time)</b></p> <p>A student in this category works full time towards PhD degree. Institute scholarship will be provided to the Meritorious research scholars and they will be assigned Teaching Assistantship duties. Students with external Government funding such as (CSIR/UGC/NBHM/DST-JRF/SRF Fellowship) will also be assigned Teaching Assistantship duties. Students who have joined as a full time research scholar and are also employed somewhere needs to submit an NOC to the Institute in a prescribed format at the time of admission.</p>

1.2	<p><b>Research Scholar (Part-Time):</b>                  A student in this category is a regular employee (including the employee of IIIT Bhagalpur), who wants to pursue the PhD Programme, while continuing the duties of her/his service.                  The Institute does not provide any assistantship/fellowship to such a student.</p>
<p><b>2. CHANGE OF CATEGORY</b></p>	
2.1	<p>The Chairman, <b>Institute Postgraduate Programme Committee (IPPC)</b> on recommendation of the <b>Department Postgraduate Programme Committee (DPPC)</b> approves change from <b>Full Time Research Scholars</b> to part-time category. All changes in category is to be approved by chairman Senate. The conversion from full time to part-time category can be permitted under the following:</p> <ol style="list-style-type: none"> <li>I. A Full-Time research scholar can be permitted to become Part-Time research scholar on the specific recommendation of the DPPC after successful completion of course work and comprehensive examination. However, the thesis for the PhD degree must be submitted within 08 years of enrolment.</li> <li>II. A part-time research scholar, is required to maintain close interaction to the satisfaction of the supervisor in the department and has to appear in the progress seminar and <b>other evaluation process</b> as required <b>from</b> time to time.</li> <li>III. A research scholar granted permission to become part-time research scholar may be allowed to work externally provided sufficient research facility exists at the Organisation (parent/new). Permission to carry out the research work at the Organization shall be granted only if necessary research facilities exist and the DPPC is satisfied about the requirement and recommends accordingly.</li> </ol>
<p><b>3. ADMISSION TO PhD PROGRAMME</b></p>	
<p><b>3.1 Eligibility Criteria</b></p>	
<p>All candidates seeking admissions in the doctoral programme shall have to possess requisite <b>qualification as detailed</b> below:</p>	
3.1.1	<p><b>Ph. D in Engineering:</b></p>
3.1.1.1	<p>Master's degree in Engineering/Technology in a relevant <b>branch with first class/division. If there no mention of class/division in the mark-sheet/certificate, a minimum Cumulative Grade Point Average (CGPA) equivalent in 10 point scale of 6.5 or 60% marks in aggregate is required.</b></p>
3.1.1.2	<p>Bachelor's degree in Engineering/Technology/<b>MBBS</b> in a relevant area with a minimum CGPA of <b>7.5 (10 point scale) or equivalent</b> and/or 70% of marks with valid GATE score. However for a MBBS student, GATE score is not mandatory.</p>

## PhD Ordinance, IIIT Bhagalpur

3.1.1.3	A student of IIIT Bhagalpur who is continuing his/her B.Tech studies and having a minimum CGPA of 8.0 at the end of sixth semester may be enrolled in the PhD programme of the Department in the beginning of his/her seventh semester of study. However, he/she has to complete seventh and eighth semester of B.Tech programme. Such students can receive dual B.Tech and PhD Degree.
3.1.1.4	In exceptional cases an NRI applicant with B.Tech degree or equivalent in respective discipline with excellent academic record (with a minimum CGPA of 7.0 (10 point scale) or equivalent and/or 65% marks) may be considered eligible for admission.
3.1.2	<b>Ph. D in Sciences/Humanities &amp; Social Sciences:</b>
3.1.2.1	Master's degree in Humanities & Social Sciences/Science in a relevant area with a minimum CGPA of 6.5 (10 point scale) or equivalent and/or 60% of marks or first class with valid NET-JRF or any other equivalent test recognised by MHRD for award of fellowship in relevant field.
<b>3.3 Admission Procedure:</b>	
3.3.1	Admission to the PhD Programme of the Institute normally be considered in the <b>beginning of Autumn and Spring Semester.</b>
3.3.2	Admission to all categories of students is granted on the basis of <b>admission test conducted.</b>
3.3.3	The following documents are to be furnished along with the application by candidates under Sponsored, Project Staff, and Part-time categories: <b>Form I:</b> Sponsorship letter for Sponsored category. <b>Form II:</b> No objection certificate from <b>Dean R&amp;D</b> , IIIT Bhagalpur, for Project Staff category. <b>Form III:</b> No objection certificate from the employer for Part-time category. <b>Form IV:</b> Financial Declaration Form for NRI applicants.
<b>4. ASSISTANTSHIP</b>	
4.1	Institute assistantships will be <b>provided</b> to eligible students as per Institute norms.
4.2	Assistantships from external funding organizations can be availed as per terms and conditions of the concerned funding organizations.
4.3	The continuation of the assistantship/fellowship is subject to satisfactory performance in the assigned duties and satisfactory progress of the student in the PhD Programme <b>recommended by DPPC.</b>
<b>5. LEAVE RULES:</b>	
After enrolment for the PhD program a Research Scholar under any category may be permitted leave from the Department /Centre for a limited number of days per year of stay, as prescribed by the Institute or Government of India, time to time. Presently, it is as stated below:	

5.1	<ul style="list-style-type: none"> <li>• <b>Leave: 30 days per year</b> <ul style="list-style-type: none"> <li>- A student can avail a leave of maximum 15 days per semester.</li> </ul> </li> <li>• <b>Special Leave:</b> The students going for prescribed training, field work or any academic work related to the thesis work up to maximum of 15 days, assigned by the Supervisor, recommended by Convenor DPPC and approved by the HoD. Any such assignment for more than this period shall require prior approval of the Chairman IPPC and Chairman, Senate.</li> <li>• <b>Maternity Leave:</b> As per the Govt. of India rules as applicable.</li> </ul>
5.2	The leave will be granted by the Head of the Department/Centre on the recommendation of the Supervisor. Leave of any kind not availed during a year will not accumulate.
5.3	Any absence over and above the admissible leave as prescribed above shall be without Scholarship which shall be deducted on pro rata basis for the days of such absence.
5.4	A research scholar on the recommendation of the Supervisor and the Head of the Department/Centre be granted leave without Scholarship for a total period not exceeding three months, during the entire tenure of Scholarship.
5.5	<p>In exceptional circumstances, the IPPC may on the recommendation of the DPPC grant a Research Scholar leave without Scholarship for a period not exceeding 12 months in the entire period of his tenure for purpose of accepting teaching/research/internship/assignment on temporary basis provided the post accepted by research scholar is in the same department or in an educational institution, R &amp; D organization or an industry of repute. When a scholar is granted such leave without Scholarship the enhancement of the value of Scholarship shall be deferred for the appropriate period. In all the cases, period spent on leave shall be counted for the purpose of termination of the tenure of the Scholarship (if provided).</p>
5.6	<p>In exceptional circumstances, the IPPC may on the recommendation of the DPPC grant a Research Scholar leave without Scholarship for a period not exceeding 12 months in the entire period of his tenure in case of serious medical condition/ calamity/ disaster. When a scholar is granted such leave without Scholarship the enhancement of the value of Scholarship shall be deferred for the appropriate period. In all the cases, period spent on leave shall be counted for the purpose of termination of the tenure of the Scholarship (if provided and the minimum thesis submission period will be extended accordingly).</p>
<b>6. SUPERVISOR(S)</b>	
6.1	<p>Every student admitted to the PhD Programme undertakes research under the guidance of a faculty member of the Department/Centre in which he/she is admitted. The faculty member is called his/her <b>Supervisor</b>. Student may have <b>another supervisor</b> from same or other department of the Institute or other organizations along with supervisor on recommendation of the DPPC and the Chairman IPPC, the Chairman Senate approves appointment of <b>such an additional Supervisor</b>.</p>

6.2	<p>The following categories of persons cannot act as a sole supervisor:</p> <ul style="list-style-type: none"> <li>• Faculty with less than 3 years of service before superannuation left at the Institute.</li> <li>• In any circumstances, if the sole supervisor leaves the Institutes or get superannuated, he may be continuing to act as a supervisor, however, another supervisor will be allotted to the students on recommendation of the DPPC and the Chairman IPPC. The appointment of new supervisor has to be approved by Senate chairman if the student has not given his/her synopsis seminar. In case, where the student has already given his/her synopsis seminar, no new supervisor will be assigned, instead, a thesis co-ordinator will be assigned.</li> </ul>									
6.3	<p>The student must continue his/her research with the newly appointed additional supervisor at least one year prior to the synopsis seminar.</p>									
<p><b>7. APPOINTMENT OF SUPERVISOR(S):</b></p>										
7.1	<p>The DPPC appoints Supervisor(s) to a student after obtaining mutual consent of both the student and the Supervisor(s).</p>									
7.2	<p>The Supervisor(s) is identified and appointed at the earliest or within a month from the date of registration.</p>									
<p><b>8. CHANGE/ADDITION OF SUPERVISOR(S)</b></p>										
8.1	<p>If a student has only one Supervisor and the Supervisor goes on leave for more than 12 (twelve) months, another Supervisor is appointed by the DPPC with mutual consent of both the student and supervisor(s).</p>									
8.2	<p>The Chairman, Senate may permit a student to change his/her Supervisor(s) for valid reasons. Mutual consent of the student and new supervisor(s), and recommendations of the DPPC and IPPC are required. <b>Such cases are reported to the Senate.</b></p>									
<p><b>9. DOCTORAL COMMITTEE (DC)</b></p>										
9.1	<p>To monitor the progress of research of a student, there will be a Doctoral Committee with the following composition:</p>									
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%; text-align: center;">1.</td> <td style="width: 70%;">A faculty member of the department other than the Supervisor(s) to be nominated by the DPPC</td> <td style="width: 25%; text-align: center;">Chairman</td> </tr> <tr> <td style="text-align: center;">2.</td> <td>Supervisor(s)</td> <td style="text-align: center;">Member (s)</td> </tr> <tr> <td style="text-align: center;">3.</td> <td>Two other faculty members of which one should preferably be from another department</td> <td style="text-align: center;">Member</td> </tr> </table>	1.	A faculty member of the department other than the Supervisor(s) to be nominated by the DPPC	Chairman	2.	Supervisor(s)	Member (s)	3.	Two other faculty members of which one should preferably be from another department	Member
	1.	A faculty member of the department other than the Supervisor(s) to be nominated by the DPPC	Chairman							
2.	Supervisor(s)	Member (s)								
3.	Two other faculty members of which one should preferably be from another department	Member								
9.2	<p>The DC is constituted by the DPPC in consultation with the Supervisor(s) within one month from the date of appointment of the Supervisor(s). The list is sent to the Chairman, IPPC for approval.</p>									
9.3	<p>Until the DC is constituted, the DPPC performs the duties of the DC.</p>									

9.4	In case, any member of DC goes on leave exceeding six months duration, or resigns or retires from the Institute, the Supervisor(s) recommends another member of DC to the Chairman IPPC through DPPC.
9.5	If any change in the composition of DC of a research scholar (clause 9.1) is proposed by respective Supervisor(s), then such an appeal is forwarded through the Chairman, IPPC to the Chairman, Senate who may permit such a change and reason of change should be recorded.
<b>10. COURSE WORK</b>	
10.1	The supervisor(s) of a student prescribes the courses a student has to register. However, the DPPC prescribes courses if <b>no supervisor is appointed.</b>
10.2	<ul style="list-style-type: none"> <li>• A student of Engineering/Technology Department with an entry level qualification of two-year Master's degree (after completion of 4-year Bachelor's degree) registers for a minimum of 04 courses with minimum of 12 credits and maximum of 16 credits.</li> <li>• Similarly, a student of Science/HSS Department/Centres with an entry level qualification of Master's degree registers for a minimum of 04 courses with minimum of 12 credits and maximum of 16 credits.</li> <li>• The minimum required grade is "C" in each subject.</li> </ul>
10.3	<ul style="list-style-type: none"> <li>• A student of Engineering/Technology Department with an entry level qualification of 4-year Bachelor's degree registers for a minimum of 06 courses with minimum of 18 credits and maximum of 24 credits.</li> <li>• The minimum required grade is "C" in each subject.</li> </ul>
10.4	<b>A B.Tech student of IIIT Bhagalpur can enrol for dual degree programme need to register in eighth semester for a minimum of 04 courses (minimum of 12 credits and maximum of 16 credits) and a project with 4 credits. The minimum required grade is "C" in each subject [for eighth semester]. The CGPA and SGPA of 8<sup>th</sup> semester of the student's B.Tech degree will be calculated taking into account these four courses and 4 credit project.</b>
10.5	An M.Tech student of IIIT Bhagalpur can enrol for dual degree leading to PhD programme need to complete his/her second semester with a minimum of 04 courses (minimum of 12 credits and maximum of 16 credits) with minimum <b>SGPA of 7.00.</b>
10.6	All students must complete the course requirement with minimum qualified grade "C" up to the third semester. After that the student is liable to be terminated.
10.7	Grading policy of course work for PhD students will be similar to B.Tech./M.Tech rules & regulations.



<b>11. COMPREHENSIVE EXAMINATION</b>	
11.1	To test the overall competence and academic preparation of a student in the PhD Programme, a Comprehensive Examination is held within 15 months for students with master's degrees and within 18 months for the students only with Bachelor degrees from the date of admission.
11.2	<b>A student will appear</b> Comprehensive Examination only after successful completion of course work.
11.3	The mode of Comprehensive Examination (common to all students in a Department/Centre) is decided by the DPPC and is intimated to the students.
11.4	The date of the Comprehensive Examination is informed to the student at least one month prior to the date of examination. The DPPC conducts Comprehensive Examinations for all PhD Students.
11.5	If a student's performance in the Comprehensive Examination is found <b>unsatisfactory</b> , he/she will be given a second attempt not before one month and within six months from the date of the first attempt. If the performance is again found <b>unsatisfactory</b> in the second attempt, he/she is not allowed to continue in the PhD programme.
11.6	If a student inducted to the B.Tech-PhD Dual programme while pursuing B.Tech at IIIT Bhagalpur, can drop out of the dual degree programme after completion of the B. Tech program, but he/she will be awarded a B.Tech degree on completion of B. Tech Program.
11.7	If a student is admitted to an M.Tech-PhD Dual programme at IIIT Bhagalpur, he/she will be allowed to choose an exit option after completion of the course work. He/she will be treated as a regular M.Tech student henceforth.
11.8	All the <b>students securing</b> "unsatisfactory" in the Comprehensive Examination are reported to the Senate.
<b>12. STATE-OF-THE-ART SEMINAR</b>	
12.1	State-of-the-Art Seminar (SOAS) is held only after successful completion of comprehensive examination. SOAS is open to all where the student presents a short research proposal mentioning her/his research plan during the PhD programme. In addition, the candidate will present the main objectives of her/his research to the DC.
12.2	A student takes the SOAS within six months from the date of successful completion of comprehensive examination.
12.3	A student submits a report to the DC members at least one week before the date of the SOAS.
12.4	On successful completion of the SOAS seminar, a report is submitted by the DC to DPPC who communicates the same to the Chairman, IPPC.

12.5	If the first SOAS is not satisfactory, then a student delivers another SOAS within a month from the first SOAS. If the student's performance is found to be unsatisfactory in the second attempt also, she/he is not allowed to continue in the PhD programme.
<b>13. FELLOWSHIP ENHANCEMENT</b>	
13.1	<p>I. Enhancement of the Institute fellowship of full time scholars (clause 1.1) will be done after two years (from the date of admission in the PhD programme) on the recommendation of the DC based on the satisfactory performance of the student. However, enhancement of fellowship is done on successful completion of SOAS.</p> <p>II. Enhancement of the fellowship from external sources shall be done as per the rules and regulations of the external funding agency.</p>
<b>14. PROGRESS REVIEW</b>	
14.1	After the State-of-the-Art Seminar (clause 12), a student submits at-least one progress report for semester evaluation to the DC before the date of registration of next semester. The DC schedules a meeting where the student presents his/her progress report. All such presentations are open to all. However, the DC may schedule more such meetings depending on the progress of the student.
14.2	The DC reviews the progress and submits a report to the Chairman, IPPC through Secretary, and DPPC after every such review.
14.3	Based on needs, the DC may fix a minimum number of working days (up to fifteen) in a semester for a student in part-time to be present in IIIT Bhagalpur for his/her research work.
<b>15. REGISTRATION</b>	
15.1	Students of all categories will have to be present at the time of registration in beginning of every semester on the stipulated date mentioned in the academic calendar till the submission of their thesis.
15.2	They are required to pay the prescribed thesis submission fees at the time of submission of thesis.
15.3	<p>A student may get refund of the registration fee if he/she submits the thesis within 30 days from the date of the registration.</p> <p>After submission of the thesis, no stipend will be paid to the students. <b>The students is not required to register for further semesters.</b></p>
15.4	<p><b>Semester drop:</b></p> <p>Up to two semesters may be dropped in the entire duration of the PhD Programme, on bonafide grounds, <b>medical family calamity</b>. Semester drop is not permissible before successful completion of SOAS. On recommendation of the Supervisor, Chairman, DPPC and Chairman, IPPC, the Chairman, Senate approves a semester drop. Cases of semester drop are reported to</p>

	the Senate. No assistantship/fellowship is provided during the period of a semester drop. The period of semester drop is not counted in the prescribed time limit for completion of the PhD Programme. <b>A regular full-time student cannot take paid employment during thesis period.</b>
<b>16. SYNOPSIS OF THESIS</b>	
16.1	Student is eligible to <b>present</b> synopsis seminar if he/she has minimum of 02 SCI/SCOPUS publications and patent applied (desirable) related to his/her thesis work.
16.2	Prior to the submission of the thesis, a student submits the synopsis of thesis to the DC. The synopsis report contains outline of the research work contained in the thesis.
16.3	The student makes a presentation of his/her thesis work before the DC in an open seminar (named as Synopsis Seminar). The synopsis report is submitted to DC at <b>least one</b> week before the Synopsis Seminar.
16.4	If the DC suggests any modifications in the synopsis report, student will modify accordingly and submit the <b>final</b> synopsis report to the DC for approval. <b>On approval</b> of the synopsis report, <b>the</b> DC sends the synopsis report along with a signed prescribed form to Chairman, DPPC. The chairman DPPC sends the same to Chairman, IPPC.
16.5	If the synopsis seminar of the student is found to be unsatisfactory by the DC, then the student may be allowed to <b>re-appear</b> for the synopsis seminar after <b>at least</b> one month from the date of the first synopsis seminar.
16.6	If a student fails to submit the thesis within 03 months from the date of the Synopsis Seminar, he /she shall present another Synopsis seminar further follow clause 16.4.
<b>17. SUBMISSION OF THESIS</b>	
17.1	<b>Within three months of the synopsis seminar, the student submits four copies of thesis along with soft copies to the Academic Section.</b>
17.2	Plagiarism is a serious offence and at any stage if it is found that the content of the thesis is plagiarized beyond the limit prescribed by the Senate (excluding appropriate self-plagiarism), the thesis shall be withdrawn. A certificate to the effect that the thesis is not plagiarized (beyond the limit prescribed by the Senate) has to be submitted by the student in prescribed format at the time of submission of the thesis.

<b>18. PANEL OF EXAMINERS</b>	
18.1	Two external experts, one from India and one from abroad will constitute the panel of examiners of thesis.
18.2	At least fifteen days prior to submission of the thesis, the supervisor submits a panel of eight examiners, 04 each from India & abroad in the relevant area of thesis to the DC chairman who forwards that to the Chairman, DPPC. The Chairman, DPPC forwards it to Chairman, IPPC. The Chairman, IPPC will recommend the same to Chairman, Senate, for approval.
18.3	The list of examiners remains confidential with the office of the Chairman, IPPC. The office of the Chairman, IPPC makes all correspondence with the examiners. After receiving evaluation reports of the thesis from Indian and foreign examiners, it is made available to the thesis Supervisor(s) through Chairman DPPC for reply of the queries (if any).
<b>19. THESIS REPORTS</b>	
19.1	Examiners are expected to send reports on the thesis within two months from the date of receipt of the thesis.
19.2	If an examiner does not send the report within two months, a reminder is sent. If the report of thesis is not received within one month after first remainder, a second remainder will be sent. If the report is not received in spite of second reminder within 15 days, the Chairman, IPPC recommends to replace the examiner and take the approval from the Chairman, Senate for thesis to be sent to next examiner.
19.3	Examiners are required to recommend one of the following: <ul style="list-style-type: none"> <li>i. The thesis in its present form is recommended for the award of the PhD degree.</li> <li>ii. The thesis is acceptable subject to corrections.</li> <li>iii. The thesis should be revised as per the suggestion enclosed. I would like to see the revised thesis incorporating my suggestions before I give further recommendations.</li> <li>iv. The thesis is not acceptable for the award of the PhD degree.</li> </ul>
19.4	If both the thesis examiners recommend the thesis for award of the PhD degree as mentioned in 19.3 (i), the Chairman, IPPC approves the conduct of a Viva Voce.
19.5	If examiner(s) recommends the thesis subject to modifications as mentioned in 19.3 (ii), the corrections in the thesis, responses to comments of examiner(s) are ratified by the student should be checked by DC. After recommendation from DC and DPPC, the response letter is to be submitted to Chairman, IPPC and sent back to concerned examiner(s) for information.
19.6	If examiner(s) suggests re-submission of the thesis as mentioned in clause 19.3, the student is allowed to resubmit the thesis after due revision within the time stipulated by the DC and the revised thesis is to be submitted to Chairman, IPPC after recommendation from DC & DPPC.

	The Chairman, IPPC will send the revised thesis to the examiner(s) for further assessment. Such cases are reported to the Chairman, Senate.	
19.7	If one examiner recommends the thesis, and the other rejects, the report of the first examiner is sent to the second examiner and vice-versa. The examiners are requested to review their recommendations. If after this, there is one acceptance and one rejection, the matter is placed to the Chairman, Senate for possible replacement of the examiner who has <b>rejected the thesis</b> .	
19.8	If both the examiners do not recommend the thesis for the award as mentioned in 19.3 (iv), the reports are sent to the DC which can decide on one of the following based on their assessment. <ul style="list-style-type: none"> <li>• If the DC is satisfied with the work already done and the contents of the thesis already submitted, it may request the Chairman, Senate that the thesis may be sent to another set of examiners. Such a request has to be recommended by the DPPC and Chairman, IPPC.</li> <li>• The DC may advise the student to augment the research and submit the synopsis again. If both the examiners do not recommend the thesis for the award for second time, the student is not awarded the degree and the registration is cancelled.</li> </ul>	
<b>20. VIVA VOCE</b>		
20.1	In a Viva Voce, a student makes an oral presentation on his/her thesis. The presentation is open to all.	
20.2	The following is the composition of the Viva Voce Board (VVB).	
	1. Chairman of the DC	Chairman
	2. Supervisor(s)	Member (s)
	3. One examiner of the thesis within the country, or a specialist in the subject nominated by the Chairman, IPPC, from the approved panel of examiners after the approval from the Chairman, Senate.	Member
	4. A faculty member of another department to be nominated by the DPPC.	Member
	5. One faculty member of the Department with knowledge of the subject of the thesis.	Member
6. The other members of the DC of the student will be invitees to the Oral Examination.	Invitee	
20.3	The members of VVB should be provided the hard copy of thesis along with reply letter (if any comments received in the report) at least 15 days before the conduct of viva.	
20.4	The VVB conducts the defence of the thesis by the candidate ensuring that he/she answers all the queries of the thesis examiners satisfactorily and then recommended for the award of the PhD degree.	
20.5	The VVB may also recommend suggestions for improving the thesis based on the discussions during the oral examination and detailed in a separate sheet may be incorporated in the thesis.	

	The Chairman of the VVB shall forward the report to the Chairman, IPPC, certifying that the recommended revisions by the VVB, if any, have been incorporated in all copies of the thesis, for award of the degree.
20.6	If the VVB finds that the thesis is not acceptable after unsatisfactory performance of the student in viva-voce examination, then the student will be asked to reappear for another oral examination at a later date (not earlier than a month and not later than six months from the date of the first oral examination).
20.7	If the VVB finds the performance of the student unsatisfactory on the second occasion also, then the matter will be referred to the Senate for a decision.
20.8	After the completion of viva-voce, the student is required to submit four (or five, if there are two supervisors) hard copies along with soft copies of his/her final thesis after modifications (if any) to the Academic Section along with no dues and copyright form, etc, as per the prescribed format.
<b>21. AWARD OF PhD DEGREE</b>	
21.1	If the Viva Voce Board recommends award of the degree, a student will be awarded the PhD degree on the recommendation of the Senate with the approval of the Board of Governors of the Institute.
21.2	If the Viva Voce Board recommends award of the degree, a student will be awarded provisional PhD degree effective from the date of Viva –Voce.
<b>22. DURATION OF PhD PROGRAMME</b>	
22.1	The minimum duration of the PhD Programme (excluding dropped semester(s)/leave) is <b>two years from the date of admission for scholars having M.Tech./M.E./MS degree, and three years for B.Tech/M.Sc. degree.</b>
22.2	The maximum duration of the PhD programme (excluding dropped semester(s)/ maternity leave) is 07 years from the date of admission for a full-time student and 08 years for a part-time student.
22.3	PhD students registered in part time category, the minimum residential requirement is one or two semester(s) depending on the completion of mandatory course work required for PhD students. It may be exempted for part-time students, if supervisor/DPPC recommends to register the course work through online or NPTEL, SWAYAM, etc., however the approval should be taken from the Chairman, IPPC.
<b>23. CONDUCT AND DISCIPLINE</b>	
23.1	Regulations for Conduct and Discipline are common for all students of IIIT Bhagalpur, and these are the same as that prescribed in the B.Tech./M.Tech Rules and Regulations.

23.2	In addition, unauthorized absence for more than one month leads to disciplinary action, in the form of reduction of assistantship or even termination of studentship.
<b>24. CANCELLATION OF STUDENTSHIP</b>	
24.1	<p>The PhD studentship is liable to be cancelled for any of the following reasons:</p> <ul style="list-style-type: none"> <li>• Giving false information at the time of application/admission.</li> <li>• Failure in coursework requirement.</li> <li>• Failure in Comprehensive Examination.</li> <li>• Consistent lack of progress in research.</li> <li>• Violation of discipline and conduct rules of the Institute.</li> <li>• Not submitting a thesis within the stipulated period.</li> <li>• Regular, sponsored (Full-time), remaining absent for <b>more than the stipulated time in a semester, without sanctioned leave.</b></li> </ul>
<b>25. OTHER MATTERS: LEGAL</b>	
25.1	All other cases, not covered by the above, shall be referred to the Senate.
25.2	Any legal matter relating to Rules and Regulation under Sl. No. <b>1 - 24</b> shall be subjected to jurisdictions of Court(s) in Bhagalpur or <b>High Court at Patna, Bihar.</b>