

Indian Institute of Information Technology Bhagalpur



भारतीय सूचना प्रौद्योगिकी संस्थान भागलपुर
Indian Institute of Information Technology
Bhagalpur

ORDINANCES

FOR

Postgraduate (PG) Programmes

(M. Tech., M.Tech (R) and M.Sc.)

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Postgraduate (PG) Ordinances	
I.	All PG programmes offered by the institute shall be governed by the PG Ordinances.
II.	The PG Ordinances shall be applicable to any new branch/discipline(s) under these programmes that may be introduced in future.
III.	Senate will be supported by Institute Post-Graduate Program Committee (IPPC, please see Appendix-I) which will make recommendations to the Chairman, Senate for the latter's approval and ratification from the senate, wherever appropriate.
IV.	Dean of Academic Affairs (DOAA) is the main functionary who ensures the smooth functioning of the academic programs as approved by the academic senate, executes the policies and decisions of the Senate and IPPC, and maintains all records and files.
V.	Notwithstanding all that has been stated in the regulations the senate has the right to modify/relax any of the regulations from time to time.
VI.	Any condition arising in the PG program and not covered in this regulations shall be referred to the PG committee which may refer it to the academic senate.
VII.	A student becomes eligible for the award of the PG degree after fulfilling all the academic requirements as prescribed by the PG rules and regulations.
VIII.	The Institute shall have the following programmes: <ul style="list-style-type: none"> i. Master of Technology (M.Tech) - 2 year programme ii. Master of Technology with Research (M.Tech (R)) - 2 year programme iii. Master of Science (M.Sc.) - 2 year programme
IX.	All the regulations noted below shall be applicable to any new M.Tech/M.Tech (R)/M.Sc program(s) that may be introduced in future.

1. Rules and Regulations of M.Tech programme.

1.1. Departments and Specializations

The Institute have the following M.Tech programmes:

Department	Specialization
Computer Science and Engineering (CSE)	Computer Networks and Distributed Systems
	Embedded Systems and Architecture
	Cyber Security
	Algorithms and Complexity
	AI
	Data Science
Electronics and Communication Engineering (ECE)	Communication Systems
	Embedded Systems
	Signal Processing and Machine Learning
	Microwave Engineering
	AI
	Robotics
Mechatronics Engineering (MeA)	Electric Vehicle technology
	Robotics

1.2. Categories of M.Tech Students

a) Regular

A student in this category works full-time for his/her M. Tech degree. The M.Tech students joining under this category are entitled for fellowship as per Institute norms. The candidate must have qualified GATE or any other equivalent test recognised by MHRD for award of fellowship.

b) Sponsored

A student in this category is sponsored by a recognized industrial, R&D organization, academic institution (universities/colleges), government organization (defence or other ministries of the Government of India or any other government organizations including PSUs and autonomous bodies) or reputed industries (as may be recognized by this Institute) for M. Tech degree in the Institute.

- The Institute does not provide any assistantship/fellowship in this category.
- Candidate in Sponsored category must be a regular employee of the sponsoring organization (of repute) with a minimum of two-year job experience in the respective field. A student in this category is therefore a professionally employed person, who pursues M. Tech degree while continuing her/his services.

c) Project-Staff

This category refers to a student who is working on a sponsored project at IIIT Bhagalpur and is admitted them to M. Tech Programme to work on a full-time or part-time basis. The remaining duration of the project at the time of admission should be at least one year. If the project gets completed before the student completes his/her M. Tech Programme, his/her category will be converted to Part time Category.

d) Employed and Part-Time

	A student in this category is a professionally employed person (including the staff of IIIT Bhagalpur), who pursues the M. Tech Programme while continuing the duties of his/her service. The Institute does not provide any assistantship to such a student.
1.3. Change of Category	
Change of category from “Regular to Part-Time” is permissible on the following conditions:	
1.3.1.	The concerned M. Tech student must clear all requirements of his/her course works or after completion of one year from the date of admission into the programme.
1.3.2.	The student can be permitted to become Part-Time on the specific recommendation of the DPPC after successful completion of course work. However, the thesis for the M.Tech degree must be submitted within 03 years from the date of his/her registration in to the first semester of the programme.
1.3.3.	Once converted from “Regular” to “Part-Time” category, he/she will not be entitled for receiving any Institute Assistantship (if provided earlier).
1.3.4.	A student granted permission to become part-time, he/she will be required to maintain close interaction to the satisfaction of the supervisor in the department and has to appear in the project/other seminar as required time to time.
1.4. Academic Calendar	
1.4.1.	Each academic session is divided into two semesters of approximately eighteen weeks duration (with at least seventy working days for classes in each semester): an Autumn semester and a Spring semester.
1.4.2.	In addition, there may be a semester during the summer break, called a summer semester.
1.4.3.	The Senate approves the schedule of academic activities for a session, inclusive of dates for registration, mid-semester and end-semester examinations, inter-semester breaks etc., shall be laid down in the Academic Calendar for the session.
1.5. Admission M. Tech Programme:	
1.5.1.	Minimum Eligibility Criteria: For admission to M. Tech programmes, a student must have obtained first class/ division in the qualifying degree. If class/division is not mentioned in the mark-sheet/certificate minimum CGPA of 6.5 (10 point scale) or equivalent or 60% of marks in aggregate in the qualifying degree is required for a candidate.
1.5.2.	Bachelor's degree from an IITs/IIITs/NITs/IISc or any Institute of repute in a relevant area with a minimum CGPA of 7.5 (10 point scale) or equivalent and/or 70% of marks in aggregate. In this case valid GATE score is not mandatory for admission into M. Tech programme.

1.5.3.	The candidate must fulfil specific requirements for different departments as follows:
	<p>1.5.3.1. Computer Science & Engineering: Bachelor's degree in Computer Science and Engineering (CSE) / Information Technology or equivalent in an appropriate area or M.Sc. (Computer Science/Information Technology) or MCA from a recognized Institution, and a valid Graduate Aptitude Test in Engineering (GATE) score in CS (for regular category only).</p> <p>1.5.3.2. Electronics & Communication Engineering: Bachelor's degree in ECE/EEE/E&I or Equivalent or MSc (Electronics), and a valid GATE score in EC/IN (for regular category only).</p> <p>1.5.3.3. Mechatronics Engineering: Bachelor's degree in Mechatronics/ Mechanical Engineering/ Electrical Engineering / Electronics and Communication Engineering/ Electronics and Instrumentation or Equivalent and a valid GATE score in ME/EE/EC/IN (for regular category only).</p>
1.6. Admission Procedure	
1.6.1.	Admission to the M.Tech Programme will be done through Centralized Counselling for M.Tech (CCMT) and/or through Institute admission test.
1.6.2.	Admission to all categories of students is granted on the basis of GATE Score or any other equivalent test recognised by MHRD /counselling/ interview/ admission test held usually during the month of May - July every year.
1.6.3.	<p>The following documents are to be furnished along with the application by candidates under Sponsored, Project Staff, and Part-time categories:</p> <p>Form I: Sponsorship letter for Sponsored category.</p> <p>Form II: No objection certificate from Dean (R&D), IIIT Bhagalpur, for Project Staff.</p> <p>Form III: No objection certificate from the employer for Part-time category.</p> <p>Form IV: Financial Declaration Form for NRI applicants.</p>
1.7. Residence	
1.7.1.	The institute is wholly residential and all students shall be required to reside in, and be members of a hostel to which they are assigned. However, students in Sponsored, Project Staff, and Part-time categories are exempted from residing in host.
1.7.2.	Under special circumstances, the Director may permit a student to reside with his/her Parent/Guardian in the Institute Campus or within a reasonable distance from the Institute. However, this permission may be withdrawn at the discretion of the Institute, at any time considered appropriate by it, without assigning any reason.
1.7.3.	All students must abide by the rules and regulations of the hostel as may be framed from time to time by the Hostel Affairs' Board.
1.8. Attendance	
1.8.1.	All students in Regular and Sponsored categories shall be required to provide attendance in the department every working day.
1.8.2.	<p>For registered courses: Students with less than 75% attendance in a course shall not be allowed to appear in the End Semester Examination of that course. This implies that 25% shortage of attendance includes absence due to sports/games activity, Campus interviews, Medical, Natural calamities, etc.</p> <ul style="list-style-type: none"> ▪ If the attendance is less than 75% up to 50%, then one grade will be degraded. ▪ If the attendance is less than 50%, then he/she will be debarred from the end-semester examination in that course.

1.9. Assistantship in M.Tech. programme	
1.9.1.	A student who works full time towards M.Tech degree, Institute scholarship may be provided to the meritorious students and they will be assigned Teaching Assistantship duties.
1.9.2.	Assistantships from external funding organizations will be available as per terms and conditions of the concerned funding organizations.
1.9.3.	Assistantship will be stopped, if any student obtains a grade lower than 5.0 SGPA (Implying some backlog courses). The assistantship will resume after clearance of all backlog papers.
1.9.4.	The continuation of the assistantship/fellowship is subject to satisfactory performance of the assigned duties and satisfactory progress of the student in the M.Tech Programme through PG- coordinator and supervisor respectively.
1.10. Leave Rules	
1.10.1.	Ordinary Leave
	<p>1.10.1.1. All full time PG students of the institute may be allowed vacation leave during any period of institute's vacation or during the Mid-Semester recess up to a maximum of 15 days per semester (six months), subject to a maximum of 30 days in a year. Leave not availed in one semester may be carried over to the next semester.</p> <p>1.10.1.2. A maximum of 05 days of such leave is allowed to avail at a stretch if student (full time PG student) having any teaching assignment.</p> <p>1.10.1.3. Head of the Department (HoD) sanctions leave on recommendation of the Supervisor/Faculty Advisor/DPPC Secretary.</p>
1.10.2.	Academic leave: Academic leave is permitted on the following grounds.
1.10.2.1.	<p>To attend conferences/seminars/workshops/trainings/short-term courses. A maximum of 10 days of leave is permissible in a calendar year.</p> <ul style="list-style-type: none"> • A maximum of 20 days of leave in a calendar year is permissible for field trips such as data collection, survey work, etc. • The Head of the Department sanctions academic leave on recommendation of the Thesis Supervisor/Faculty Advisor/DPPC Secretary. • Academic leave exceeding 20 days but up to a maximum of 30 days in a calendar year is approved by the Chairman, IPPC on recommendation of the Thesis Supervisor/Faculty Advisor/DPPC Secretary and the HoD.
1.10.2.2.	Academic leave for more than 30 days is not allowed during the semester in which a student is registered for course work.
1.10.2.3.	Academic leave of more than 30 days but up to a maximum of 10 months is also permissible to carry out part of the thesis/project work after completion of course work in another institute/R&D Lab/industry/scheme in India or abroad. For sanction of such a leave, a letter of consent from the host organization is required.
1.10.2.4.	On recommendations of the Thesis Supervisor, the DPPC secretary, HoD, and Chairman, IPPC, the Chairman, Senate approves such an academic leave (clause 1.10.2.3). Such cases are also to be reported to the Senate.
1.10.2.5.	A student granted academic leave for one or more semesters, pays prescribed fees at the time of registration in every semester.
1.10.2.6.	If a registration date falls during the period of academic leave, a student completes the registration procedures through online mode.
1.11. Registration	
1.11.1.	Every student is required to register for approved courses through the assigned Faculty Advisor/DPPC at the commencement of each semester on the day fixed for such registration

	and notified in the Academic Calendar. The Dean (Academic Affairs) may cancel the registration of one or more courses if they are found to violate some rules and regulations.
1.11.2.	Only those students will be permitted to register who have: <ul style="list-style-type: none"> ▪ cleared all Institute, Hostel and Library dues and fines (if any) of the previous semesters, ▪ paid all required advance payments of Institute and Hostel dues for the current semester not been debarred from registering on any specific ground.
1.11.3.	Students may add and drop subject(s) with the concurrence of the Faculty Advisor/DPPC, and under intimation to the concerned course instructors and the academic section, provided this is done within the date mentioned in the Academic Calendar.
1.11.4.	Fine for late registration: A late registration fee will be imposed on students registering late. A “last date” will be defined, and a late registration fee will be defined which will change from time to time. Students, registering after the due date and on or before the “last date” will have to pay a fine as decided by the administration based on circumstances. Any student registering after the “last date” will not be allowed to register and his/her semester will be “dropped”. Exceptions on medical grounds will be approved by the Chairman, Senate.
1.12. Course Structure	
1.12.1.	A student shall register for theory and practical courses each semester as per the respective Course Structure prescribed by the Senate. Each course carries a weight in terms of credit units depending upon the nature of the course (theory/practical) which, in turn, is determined by the number of contact hours (lectures and tutorials), laboratory hours and additional hours that a student is expected to devote per week. A course will be associated with four elements L-T-P-C where <ul style="list-style-type: none"> ▪ L: stands for the number of Lecture Hours per week ▪ T: stands for the number of Tutorial Hours per week ▪ P: stands for the number of Practical/Laboratory Hours per week ▪ C: stands for the Credit of the course
1.12.2.	Credits are assigned to the courses (Except Projects/Internship) based on the following general pattern: <ul style="list-style-type: none"> ▪ One credits for each Lecture period (per week basis) ▪ One credits for each Tutorial period (per week basis) ▪ Two credits for each Three Hour Practical/Laboratory Session (per week basis) ▪ One credits for each Two Hour Practical/Laboratory Session (per week basis)
1.12.3.	M. Tech programme will have a curriculum and syllabi for the courses approved by the Senate for every branch and specialization. DPPC will discuss and recommend the syllabi of all the post graduate courses offered by the department from time to time before sending the same from the departments and make recommendations to the Senate for consideration and approval through IPPC.
1.12.4.	The list of electives to be offered in a programme is finalized before the beginning of the semester by Head of the concerned Department/Centre, taking into consideration all the requirements and the recommendations of the Departments/Centres. The list of electives is to be reported to the IPPC.
1.12.5.	The composition, tenure and functions of DPPC and IPPC, are indicated at Annexure-I.
1.12.6.	In order to qualify for an MTech degree of the institute, a student is required to complete minimum of 64-credits, which is usually spread over 4 semesters. Out of 64-credits, minimum 40 credits are coursework, and the minimum 24-credits involve project work.

1.13. Grading System

At the end of the semester/summer school, a student is awarded a letter grade in each of his/her Courses by the concerned Course Instructor taking into account his/her performance in the Quizzes, Assignments, Mid-semester examination, end-semester examination, viva, laboratory Work, etc., besides regularity of attendance in classes. The grades are to be submitted by the course instructor in the form of a signed grade sheet (prescribed format, both the soft copy and hard copy) to the office of HoD positively within the prescribed time limit after the End-Semester/Supplementary Examination.

There are seven letter grades: O, A, B, C, D, P and F. The letter grades and their numerical equivalents on a 10-point scale (called Grade Points) are as follows:

1.13.1. Letter Grade	O	A	B	C	D	P	F	I	X
Grade Points	10	9	8	7	6	5	0	-	-

In addition, there shall be two letter grades, viz., I and X which stand for incomplete and debarred respectively.

The **recommended** range of marks for the letter grades is given as below:

Letter Grade	O	A	B	C	D	P	F
Scaling percentage range	≥ 90	≥ 80 and < 90	≥ 70 and < 80	≥ 60 and < 70	≥ 50 and < 60	≥ 35 and < 50	< 35

1.13.2. A student, who does not appear in the End-Semester Examination for any reason without any prior information, shall be awarded F grade irrespective of his performance in the Mid-Semester Examination and Assignment/Quizzes.

1.13.3. A student is considered to have completed a course successfully and earned the credits if he secures a letter grade other than I, X or F in that **course**. A letter grade F in any subject implies a failure in that **course**.

1.13.4. The Transitional Grades I and X

a) Transitional Grade 'I':
The teacher of a subject may award the grade 'I' to a student if the latter was compelled to absent himself/herself from the end semester examination on account of:

- Illness, accident which disabled him/her from appearing at the examination.
- A natural disaster/calamity in the duration of the end-semester examination, which, in the opinion of the Institute, required the student to be away from the campus.

A student will be eligible for the award of grade 'I' only if his/her attendance at classes and performance in other components of assessment are complete and satisfactory.

b) Transitional Grade 'X':
A student who has been debarred from appearing at an end-semester examination either

- as per recommendation of the course instructor for unsatisfactory attendance (If the attendance is less than 50%, then he/she will be debarred from the end-semester examination in that course) or
- by the Institute as a measure of disciplinary action or
- as per recommendation of Unfair Means Committee (Annexure-I), for adopting malpractice at an examination, and consequently awarded a grade 'X', may re-register for the subject(s)/semester after the term of the debarment expires, provided that other provisions of this regulations do not prevent him.

- All 'I' grade in subject will be converted to a letter grade after successful clearance in a Supplementary exam conducted in the month of July every year.

	<ul style="list-style-type: none"> • However, for an 'X' grade in a subject(s), the student may be allowed to appear in the supplementary examination and his/her grade will be one less than the actual performance in the examination (except 'P' grade). • For a student getting debarred for a semester (Autumn or Spring), the concerned student will be allowed to register for the beginning of the next Autumn or Spring semester respectively.
1.13.5.	<p>Semester Grade Performance Average (SGPA) will be computed for each semester. The SGPA will be calculated as follows:</p> $SGPA = \frac{(C_1 \times G_1) + (C_2 \times G_2) + \dots + (C_n \times G_n)}{C_1 + C_2 + \dots + C_n}$ <p>where, n is the number of courses registered during the semester, C_i is the number of credits allotted to a particular course, and G_i is the grade points corresponding to the grade awarded for the course.</p>
1.13.6.	<p>Cumulative Grade Performance Average (CGPA) will be computed at the end of each semester and communicated to the students along with the SGPA and the grades obtained by them for that semester.</p> <p>The CGPA gives the cumulative performance of the student from the first semester up to the end of the semester to which it refers, and will be calculated as follows:</p> $CGPA = \frac{(C_1 \times G_1) + (C_2 \times G_2) + \dots + (C_m \times G_m)}{C_1 + C_2 + \dots + C_m}$ <p>Where, m is the number of courses registered up to that semester, C_i is the number of credits allotted to a particular course, G_i is the grade points corresponding to the grade awarded for the course.</p> <p>Whenever a student repeats or substitutes a course in any semester, the lower grade(s) obtained by him/her in the course is to be ignored in the computation of CGPA from that semester onwards.</p>
1.13.7.	Both SGPA and CGPA will be rounded off to the second place of decimal and recorded as such. Whenever these CGPA are to be used for the purpose of determining the merit ranking of a group of students, only the rounded off values will be used.
1.13.8.	When a student gets the grade 'I' or 'X' for any course during a semester, the SGPA for that semester will not be counted for preparing the CGPA up to that Semester.
1.14. Performance Evaluation of Course Work	
1.14.1.	Medium of instruction, examination and project/thesis reports will be in English.
1.14.2.	Each course is conducted by a faculty member as instructor. An instructor is responsible for conducting the course, setting of question papers, holding quiz, assignments, evaluating the performance of the students, awarding the grades at the end of the semester/summer school and submitting the grades to the Head of department within the prescribed time limit. If a course is conducted by more than one instructor, the instructor-in charge shall be responsible for coordination and overall conduction of the course.
1.14.3.	The instructors for all the courses offered by a department during the semester are designated by the concerned Departmental Head.

1.14.4.	The evaluation of students in a Theory/Practical Course shall be a continuous process and is based on their performance in the Mid-Semester Examination, End-Semester Examination, Quizzes/Short tests, Tutorials, Assignments, Laboratory work, mini project, etc. The weightages of Mid-Semester Examination, End-Semester Examination and regular assessment in award of Grades shall be as follows:					
	Sl. No.	TYPE	MID-SEM	END-SEM	INTERNAL ASSESMENT	
	1	Theory Course L-T-P-C: 3-1-0-4 L-T-P-C: 3-0-0-3 L-T-P-C: 2-0-0-2 L-T-P-C: 4-0-0-4 L-T-P-C: 2-1-0-3	30 % (02 hour duration)	50 % (03 hour duration)	15 % Quiz/Assignment/ Project etc.	5 % Attendance
	2	Laboratory Course L-T-P-C: 0-0-3-2 L-T-P-C: 0-0-2-1	-----	30 % (LAB EXAM with VIVA)	60 % (Internal Semester long Assessment)	10 % Attendance
	3	a) Courses with Both Theory and Laboratory components L-T-P-C: 3-0-2-4	Theory 25 %	Theory 45 %	-	5 % Attendance
			Laboratory (No Midsem)	Laboratory 10 % (Lab Exam with VIVA)	Laboratory 15 % (Internal Semester long Assessment)	
b) Courses with Both Theory and Laboratory components L-T-P-C: 2-0-3-4		-	Theory 30 %	-	5 % Attendance	
		-	Laboratory 50 % (Lab Exam)	Laboratory 15 % (Internal Semester long Assessment)		
4	Types of courses not mentioned above, will consist of weightages of marks (Theory and Lab) notified by the course instructor in the beginning of the semester approved by DPPC.					
1.15. Examinations						
1.15.1.	<p>Regular Examinations: In assessing the student's attainment in subjects (Theory, Laboratory), assignments, quizzes, seminars, project work etc., the system of continuous assessment is adopted by the Institute. In conformity with this practice, there will be quizzes, assignments, tutorials, internal assessment, attendance, mid semester examination and an end semester examination for every theoretical subject. For continuous assessment of laboratory courses, attendance, LAB report submission & performance evaluation after each lab session, an end semester examination and viva will be conducted. The submission of report and seminar will be conducted for project evaluation.</p> <p>A student may not be allowed to appear in the end semester examination due to the following reasons:</p> <ul style="list-style-type: none"> • If the student has not paid his/her fees including fine and any other dues. • Not permitted due to disciplinary proceedings. 					
1.15.2.	<p>Supplementary Examination:</p> <ul style="list-style-type: none"> ▪ Students who have been awarded "F", "I", and "X" grades in course(s) are only eligible for a supplementary examination. 					

	<ul style="list-style-type: none"> ▪ Supplementary examination will be conducted during May-July (summer term) every year. A student will have to register for Supplementary courses by paying the prescribed fees within the stipulated time in the academic calendar. ▪ For late registration, students have to obtain approval of Dean (academics) within seven (07) days from the date of registration in summer term (mentioned in the Academics Calendar). Late fee for supplementary examination will remain same as Spring/Autumn semester. ▪ The Internal assessment (i.e., 20% weightage) carried over from the concerned semester and marks scored in the supplementary examination (i.e., 80% weightage) will be considered for preparation of the new grade.
1.16. Supervisor(s)	
1.16.1.	Every student admitted to the M. Tech Programme undertakes project work under the guidance of a faculty member of the Department/Centre in which he/she is admitted. The faculty member is called his/her Supervisor. Student may have another supervisor from other Organizations/Institute/Industry/R&D along with supervisor from IIIT Bhagalpur on recommendation of the DPPC and the Chairman IPPC, the Chairman Senate approves appointment of such additional Supervisor.
1.16.2.	One Supervisor has to be from the Department/Centre where the student is registered. A student may have a second Supervisor from the same or another Department/ Centre. The Chairman IPPC nominates the additional Supervisor other than the registered department/centre.
1.17. Appointment of Supervisor(s):	
1.17.1.	The appointment of the Supervisor(s) to a M.Tech student is done after successful completion of the course work.
1.17.2.	Departments will evolve modalities for appointing of supervisors keeping in view of the students' aspirations and faculty interest. The DPPC will co-ordinate this activity. <ul style="list-style-type: none"> i. No student will have more than two supervisors. ii. No student once registered for thesis/project units will be allowed to continue the programme without a Thesis/project Supervisor having been appointed by the DPPC.
1.17.3.	The Supervisor(s) is identified and appointed at the earliest or within a month from the date of completion of course work for M.Tech.
1.18. Change/Addition of Supervisor(s)	
1.18.1.	If a student has only one Supervisor and the Supervisor goes on leave for more than 06 (fifteen) months, another Supervisor is appointed by the DPPC. Mutual consent of both the student and Supervisor(s) is taken for such cases.
1.18.2.	The Chairman, Senate may permit a student to change his/her Supervisor(s) for valid reasons. Mutual consent of the student and new supervisor(s), and recommendations of the DPPC and IPPC are required. Such cases are reported to the Senate.
1.19. Evaluation of M. Tech Project/Thesis:	
1.19.1.	The evaluation of M.Tech project/thesis work is carried out in two. At the end of every semester, the student is required to submit a report of his/her project work by a prescribed date to the Internal Project Evaluation Committee (IPEC). Further, IPEC will conduct oral examination for the evaluation. The formation of IPEC is done by DPPC. The IPEC will be consisting of the following: <ol style="list-style-type: none"> 1. Two faculty member from the department 2. One faculty member from the other department

<p>1.19.2.</p>	<p>The IPEC committee will evaluate the project and assign appropriate letter grade after completion of each semester. The weightage for evaluation will as under:</p> <ol style="list-style-type: none"> 1. Supervisor’s assessment: 40% 2. IPEC assessment: 60%
<p>1.19.3.</p>	<p>For the evaluation of M.Tech project/thesis for last semester, the weightage for evaluation will as follows:</p> <ol style="list-style-type: none"> 1. External assessment: 30% 2. IPEC assessment: 70% <p>After successful evaluation of project work by IPEC, the student will be eligible for open viva-voce examination and submission of the thesis.</p>
<p>1.19.4.</p>	<p>Plagiarism is a serious offence and at any stage if it is found that the content of the thesis is plagiarized beyond the limit prescribed by the Senate (excluding appropriate self-plagiarism), the thesis shall be withdrawn. A certificate to the effect that the thesis is not plagiarized (beyond the limit prescribed by the Senate) has to be submitted by the student in prescribed format at the time of submission of the thesis.</p>
<p>1.19.5.</p>	<p>The procedure for submission of M.Tech last semester Project/Thesis and conduct of oral examination are as follows:</p> <ul style="list-style-type: none"> ▪ Oral examination committee is formed by the DPPC on recommendation of the supervisor(s). The committee consists of the following members: <ol style="list-style-type: none"> 1. One faculty member of IPEC - Chairman. 2. Supervisor(s)- Member(s) & Convenor 3. One faculty members from the department- Member 4. One faculty member from outside the- Member Institute or from the other department. I. If any department has shortage of faculty, the above mentioned committee can be constituted by Chairman, Senate. II. Hard copies of the thesis (one each for every examiner) shall be submitted to the Department at least one week before probable date of the viva-voce examination. III. The supervisor(s) will fix the date of open viva-voce; make an announcement (through notices and e-mail) and forward soft copy of thesis to the examiners. The date of oral examination shall be communicated to the academic section. IV. The oral examination of an M.Tech Project/Thesis shall be held as per announced schedule and it shall be an open viva-voce. V. In absence of supervisor(s), the Chairman, DPPC shall be the convener of the oral examination committee. VI. The committee shall evaluate the project/thesis of the candidate on the basis of presentation of the report, originality of the contents therein, demonstration of equipment model/ hardware/software developed, the oral presentation and oral examination. VII. In case the committee recommends a major revision and recommends a re-examination of the project/thesis, Grade “I” shall be awarded and the student shall be required to continue the project/thesis and resubmit the thesis within a period of two months. VIII. In case the committee rejects the thesis, Grade “F” shall be awarded and the student shall be required to register for the project/thesis in the subsequent semester.

	<p>IX. The grade to be awarded to a student shall be evaluated by the external examiner and IPEC committee. The report of the oral examination committee including the grade shall be submitted to the Chairman, DPPC by the committee.</p> <p>X. Student shall obtain approval of the supervisor(s) before submitting the corrected version of the bound thesis. Chairman, DPPC shall forward the signed prescribed form of the oral examination committee along with the grade to the Dean (Academic) only on receipt of the bound thesis and soft copy from a student.</p> <p>XI. On successful completion of oral viva-voce examination, each student shall submit bound copies of the thesis making corrections, if any, suggested by the examiners (one each to the supervisor(s) and the department) and soft copy should be copied in to CD/DVD, and submits to the department.</p> <p>XII. All M.Tech Project/Thesis reports of student will be copied on a CD/DVD for archival purpose and deposited to the Central Library.</p>																				
1.19.6.	Non-evaluation of any stage project/thesis within stipulated time, “F” grade will be awarded automatically and the student shall be required to re-register for that stage of project/thesis in the subsequent semester.																				
1.19.7.	Getting ‘F’ grade in Thesis/Project work in two consecutive semesters will lead to termination from the program.																				
1.20. Duration of the Programme																					
	<p>The duration of the M Tech. programme is as follows:</p> <table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Category</th> <th>Minimum (Years)</th> <th>Maximum (Years)</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Regular</td> <td>02</td> <td>03</td> </tr> <tr> <td>02</td> <td>Project Staff</td> <td>02</td> <td>03</td> </tr> <tr> <td>03</td> <td>Sponsored</td> <td>02</td> <td>03</td> </tr> <tr> <td>04</td> <td>Part time</td> <td>03</td> <td>04</td> </tr> </tbody> </table>	Sl. No.	Category	Minimum (Years)	Maximum (Years)	01	Regular	02	03	02	Project Staff	02	03	03	Sponsored	02	03	04	Part time	03	04
Sl. No.	Category	Minimum (Years)	Maximum (Years)																		
01	Regular	02	03																		
02	Project Staff	02	03																		
03	Sponsored	02	03																		
04	Part time	03	04																		
1.21. Temporary Withdraw from the Institute																					
1.21.1.	<p>A student who has been admitted to an M Tech program of the Institute may be permitted to withdraw temporarily from the Institute on the grounds of prolonged illness or grave calamity in the family for a period of one semester only, provided:</p> <ol style="list-style-type: none"> He/she applies to the Institute within at least 04 weeks of the commencement of the semester or from the date he last attended his/her classes whichever is later, stating fully the reasons for such withdrawal together with supporting documents and endorsement of his/her guardian. the Institute is satisfied that, counting the period of withdrawal, the student is likely to complete his/her requirements of the M.Tech Degree within the time limits specified in Clause 1.20 above. there are no outstanding dues or demand in the Institute/Hostel/Department /Library. 																				
1.21.2.	A student will be permitted only one such temporary withdrawal during his/her tenure as a student of the M.Tech programme.																				
1.22. Eligibility for the Award of M.Tech Degree																					
1.22.1.	<p>A student shall be declared to be eligible for the award of M. Tech degree if he/she has:</p> <ol style="list-style-type: none"> completed all the credit requirements for the degree with a grade "P" or higher grade in each of the subjects (Theoretical, Laboratory, Sessional etc.), Seminar, Project/Thesis etc.; obtained a CGPA of 5.00 or more at the end of the semester in which he/she completes all the requirements for the degree; no dues to the Institute, Department, Hostels, etc.; and no disciplinary action is pending against him/her. 																				
1.22.2.	The award of M. Tech degree must be recommended by the Senate and approved by the Board of Governors of the institute.																				

1.23. Termination from the Programme	
	<p>A student's studentship in a programme may be terminated on the following grounds:</p> <p>1.23.1. If a student is absent for more than 06 (six) weeks in a semester without sanctioned leave.</p> <p>1.23.2. A decision is taken on disciplinary grounds.</p> <p>1.23.3. On having been found to have produced false documents or having made false declaration at the time of seeking admission.</p> <p>1.23.4. A student fails to secure a SGPA of 5.0 in two consecutive semesters.</p> <p>1.23.5. However, a student may be allowed to continue in the following semester on the recommendation of Chairman, IPPC, and approval from the Chairman, Senate.</p> <p>1.23.6. The maximum permissible duration of the programme has been exceeded.</p> <p>1.23.7. On having been found to be pursuing regular studies and/or correspondence courses (leading to degree or diploma) in any other college, university or an educational institution.</p> <p>1.23.8. For regular category students (receiving teaching assistantship), on having found to be concurrently employed and performing duty or carrying out business.</p>
1.24. Conduct and Discipline	
1.24.1.	Students shall conduct themselves within and outside the campus of the Institute in a manner befitting the students of an institution of national importance. The Institute has a separate ordinance Code and Conduct of Students which is applicable to all students of the Institute.
1.24.2.	In addition, unauthorized absence for more than one month leads to disciplinary action, in the form of reduction of assistantship or even termination of studentship.
1.25. Other Matters: Legal	
1.25.1.	All other cases, not covered by the above, shall be referred to the Senate.
1.25.2.	Any legal matter relating to Rules and Regulation under Sl. No. 1.1 – 1.24 shall be subjected to jurisdictions of Court(s) in Bhagalpur or High Court Patna Bihar .

2. Rules and Regulations of M.Tech (R) programme.

2.1. Departments and Specializations

The Institute have the following M.Tech (R) programmes:

Department	Specialization
Computer Science and Engineering (CSE)	Computer Networks and Distributed Systems
	Embedded Systems and Architecture
	Cyber Security
	Algorithms and Complexity
	AI
	Data Science
Electronics and Communication Engineering (ECE)	Communication Systems
	Embedded Systems
	Signal Processing and Machine Learning
	Microwave Engineering
	AI
	Robotics
Mechatronics Engineering (MeA)	Electric Vehicle technology
	Robotics

2.2. Categories of M.Tech (R) Students

d) Regular

A student in this category works full-time for his/her M.Tech (R) degree. The M.Tech (R) students joining under this category are entitled for fellowship as per Institute norms. The candidate must have qualified GATE or any other equivalent test recognised by MHRD for award of fellowship.

e) Sponsored

A student in this category is sponsored by a recognized industrial, R&D organization, academic institution (universities/colleges), government organization (defence or other ministries of the Government of India or any other government organizations including PSUs and autonomous bodies) or reputed industries (as may be recognized by this Institute) for M.Tech (R) degree in the Institute.

- The Institute does not provide any assistantship/fellowship in this category.
- Candidate in Sponsored category must be a regular employee of the sponsoring organization (of repute) with a minimum of two-year job experience in the respective field. A student in this category is therefore a professionally employed person, who pursues M.Tech (R) degree while continuing her/his services.

f) Project-Staff

This category refers to a student who is working on a sponsored project at IIIT Bhagalpur and is admitted them to M.Tech (R) Programme to work on a full-time or part-time basis. The remaining duration of the project at the time of admission should be at least one year. If the project gets completed before the student completes his/her M.Tech (R) Programme, his/her category will be converted to Part time Category.

d) Employed and Part-Time

	A student in this category is a professionally employed person (including the staff of IIIT Bhagalpur), who pursues the M.Tech (R) Programme while continuing the duties of his/her service. The Institute does not provide any assistantship to such a student.
2.3. Change of Category	
Change of category from “Regular to Part-Time” is permissible on the following conditions:	
2.3.1.	The concerned M.Tech (R) student must clear all requirements of his/her course works or after completion of one semester from the date of admission into the programme.
2.3.2.	The student can be permitted to become Part-Time on the specific recommendation of the DPPC after successful completion of course work. However, the thesis for the M.Tech (R) degree must be submitted within 03 years from the date of his/her registration in to the first semester of the programme.
2.3.3.	Once converted from “Regular” to “Part-Time” category, he/she will not be entitled for receiving any Institute Assistantship (if provided earlier).
2.3.4.	A student granted permission to become part-time, he/she will be required to maintain close interaction to the satisfaction of the supervisor in the department and has to appear in the project/other seminar as required time to time.
2.4. Academic Calendar	
2.4.1.	Each academic session is divided into two semesters of approximately eighteen weeks duration (with at least seventy working days for classes in each semester): an Autumn semester and a Spring semester.
2.4.2.	In addition, there may be a semester during the summer break, called a summer semester.
2.4.3.	The Senate approves the schedule of academic activities for a session, inclusive of dates for registration, mid-semester and end-semester examinations, inter-semester breaks etc., shall be laid down in the Academic Calendar for the session.
2.5. Admission M.Tech (R) Programme:	
2.5.1.	Minimum Eligibility Criteria: For admission to M.Tech (R) programmes, a student must have obtained first class/ division in the qualifying degree. If class/division is not mentioned in the mark-sheet/certificate minimum CGPA of 6.5 (10 point scale) or equivalent or 60% of marks in aggregate in the qualifying degree is required for a candidate.
2.5.2.	Bachelor's degree from an IITs/IIITs/NITs/IISc or any Institute of repute in a relevant area with a minimum CGPA of 7.5 (10 point scale) or equivalent and/or 70% of marks in aggregate. In this case valid GATE score is not mandatory for admission into M.Tech (R) programme.

2.5.3.	The candidate must fulfil specific requirements for different departments as follows:
	<p>2.5.3.1. Computer Science & Engineering: Bachelor's degree in Computer Science and Engineering (CSE) / Information Technology or equivalent in an appropriate area or M.Sc. (Computer Science/Information Technology) or MCA from a recognized Institution, and a valid Graduate Aptitude Test in Engineering (GATE) score in CS (for regular category only).</p> <p>2.5.3.2. Electronics & Communication Engineering: Bachelor's degree in ECE/EEE/E&I or Equivalent or MSc (Electronics), and a valid GATE score in EC/IN (for regular category only).</p> <p>2.5.3.3. Mechatronics Engineering: Bachelor's degree in Mechatronics/ Mechanical Engineering/ Electrical Engineering / Electronics and Communication Engineering/ Electronics and Instrumentation or Equivalent and a valid GATE score in ME/EE/EC/IN (for regular category only).</p>
2.6. Admission Procedure	
2.6.1.	Admission to the M.Tech (R) programme will be done through Institute admission test.
2.6.2.	Admission to all categories of students is granted on the basis of GATE Score or any other equivalent test recognised by MHRD /counselling/ interview/ admission test held usually during the month of May - July every year.
2.6.3.	<p>The following documents are to be furnished along with the application by candidates under Sponsored, Project Staff, and Part-time categories:</p> <p>Form I: Sponsorship letter for Sponsored category.</p> <p>Form II: No objection certificate from Dean (R&D), IIIT Bhagalpur, for Project Staff.</p> <p>Form III: No objection certificate from the employer for Part-time category.</p> <p>Form IV: Financial Declaration Form for NRI applicants.</p>
2.7. Residence	
2.7.1.	The institute is wholly residential and all students shall be required to reside in, and be members of a hostel to which they are assigned. However, students in Sponsored, Project Staff, and Part-time categories are exempted from residing in host.
2.7.2.	Under special circumstances, the Director may permit a student to reside with his/her Parent/Guardian in the Institute Campus or within a reasonable distance from the Institute. However, this permission may be withdrawn at the discretion of the Institute, at any time considered appropriate by it, without assigning any reason.
2.7.3.	All students must abide by the rules and regulations of the hostel as may be framed from time to time by the Hostel Affairs' Board.
2.8. Attendance	
2.8.1.	All students in Regular and Sponsored categories shall be required to provide attendance in the department every working day.
2.8.2.	<p>Students with less than 75% attendance in a course shall not be allowed to appear in the End Semester Examination of that course. This implies that 25% shortage of attendance includes absence due to sports/games activity, Campus interviews, Medical, Natural calamities, etc.</p> <ul style="list-style-type: none"> ▪ If the attendance is less than 75% up to 50%, then one grade will be degraded. ▪ If the attendance is less than 50%, then he/she will be debarred from the end-semester examination in that course.
2.8.3.	For registered courses:

	<p>2.8.3.1. Students are required to attend all the classes (Lectures, Tutorials, Practical etc);</p> <p>2.8.3.2. A student may not be allowed to appear in the end semester examination due to the following reasons:</p> <ul style="list-style-type: none"> • If the student has not paid his/her fees including fine and any other dues. • Not permitted due to disciplinary proceedings.
2.9. Assistantship in M.Tech (R). programme	
2.9.1.	A student who works full time towards M.Tech (R) degree, Institute scholarship may be provided to the meritorious students and they will be assigned Teaching Assistantship duties.
2.9.2.	Assistantships from external funding organizations will be available as per terms and conditions of the concerned funding organizations.
2.9.3.	Assistantship will be stopped, if any student obtains a grade lower than 5.0 SGPA (Implying some backlog courses). The assistantship will resume after clearance of all backlog papers.
2.9.4.	The continuation of the assistantship/fellowship is subject to satisfactory performance of the assigned duties and satisfactory progress of the student in the M.Tech (R) Programme through PG- coordinator and supervisor respectively.
2.10. Leave Rules	
2.10.1.	Ordinary Leave
	<p>2.10.1.1. All full time PG students of the institute may be allowed vacation leave during any period of institute's vacation or during the Mid-Semester recess up to a maximum of 15 days per semester (six months), subject to a maximum of 30 days in a year. Leave not availed in one semester may be carried over to the next semester.</p> <p>2.10.1.2. A maximum of 05 days of such leave is allowed to avail at a stretch if student (Full Time PG student) having any teaching assignment.</p> <p>2.10.1.3. Head of the Department (HoD) sanctions leave on recommendation of the Supervisor/Faculty Advisor/DPPC Secretary.</p>
2.10.2.	Academic leave: Academic leave is permitted on the following grounds.
	<p>2.10.2.1. To attend conferences/seminars/workshops/trainings/short-term courses. A maximum of 10 days of leave is permissible in a calendar year.</p> <ul style="list-style-type: none"> • A maximum of 20 days of leave in a calendar year is permissible for field trips such as data collection, survey work, etc. • The Head of the Department sanctions academic leave on recommendation of the Thesis Supervisor/Faculty Advisor/DPPC Secretary. • Academic leave exceeding 20 days but up to a maximum of 30 days in a calendar year is approved by the Chairman, IPPC on recommendation of the Thesis Supervisor/Faculty Advisor/DPPC Secretary and the HoD.
	2.10.2.2. Academic leave for more than 30 days is not allowed during the semester in which a student is registered for course work.
	2.10.2.3. Academic leave of more than 30 days but up to a maximum of 10 months is also permissible to carry out part of the thesis/project work after completion of course work in another institute/R&D Lab/industry/scheme in India or abroad. For sanction of such a leave, a letter of consent from the host organization is required.
	2.10.2.4. On recommendations of the Thesis Supervisor, the DPPC secretary, HoD, and Chairman, IPPC, the Chairman, Senate approves such an academic leave (clause 2.10.2.3). Such cases are also to be reported to the Senate.

	2.10.2.5.	A student granted academic leave for one or more semesters, pays prescribed fees at the time of registration in every semester.
	2.10.2.6.	If a registration date falls during the period of academic leave, a student completes the registration procedures through online mode.
2.11. Registration		
2.11.1.	Every student is required to register for approved courses through the assigned Faculty Advisor/DPPC at the commencement of each semester on the day fixed for such registration and notified in the Academic Calendar. The Dean (Academic Affairs) may cancel the registration of one or more courses if they are found to violate some rules and regulations.	
2.11.2.	Only those students will be permitted to register who have: <ul style="list-style-type: none"> ▪ cleared all Institute, Hostel and Library dues and fines (if any) of the previous semesters, ▪ paid all required advance payments of Institute and Hostel dues for the current semester not been debarred from registering on any specific ground. 	
2.11.3.	Students may add and drop subject(s) with the concurrence of the Faculty Advisor/DPPC, and under intimation to the concerned course instructors and the academic section, provided this is done within the date mentioned in the Academic Calendar.	
2.11.4.	Fine for late registration: A late registration fee will be imposed on students registering late. A “last date” will be defined, and a late registration fee will be defined which will change from time to time. Students, registering after the due date and on or before the “last date” will have to pay a fine as decided by the administration based on circumstances. Any student registering after the “last date” will not be allowed to register and his/her semester will be “dropped”. Exceptions on medical grounds will be approved by the Chairman, Senate.	
2.12. Course Structure		
2.12.1.	A student shall register for theory and practical courses each semester as per the respective Course Structure prescribed by the Senate. Each course carries a weight in terms of credit units depending upon the nature of the course (theory/practical) which, in turn, is determined by the number of contact hours (lectures and tutorials), laboratory hours and additional hours that a student is expected to devote per week. A course will be associated with four elements L-T-P-C where <ul style="list-style-type: none"> ▪ L: stands for the number of Lecture Hours per week ▪ T: stands for the number of Tutorial Hours per week ▪ P: stands for the number of Practical/Laboratory Hours per week ▪ C: stands for the Credit of the course 	
2.12.2.	Credits are assigned to the courses (Except Projects/Internship) based on the following general pattern: <ul style="list-style-type: none"> ▪ One credits for each Lecture period (per week basis) ▪ One credits for each Tutorial period (per week basis) ▪ Two credits for each Three Hour Practical/Laboratory Session (per week basis) ▪ One credits for each Two Hour Practical/Laboratory Session (per week basis) 	
2.12.3.	M.Tech (R) programme will have a curriculum and syllabi for the courses approved by the Senate for every branch and specialization. DPPC will discuss and recommend the syllabi of all the post graduate courses offered by the department from time to time before sending the same from the departments and make recommendations to the Senate for consideration and approval through IPPC.	
2.12.4.	The list of electives to be offered in a programme is finalized before the beginning of the semester by Head of the concerned Department/Centre, taking into consideration all the requirements and the recommendations of the Departments/Centres. The list of electives is to be reported to the IPPC.	
2.12.5.	The composition, tenure and functions of DPPC and IPPC, are indicated at Annexure-I.	

2.12.6.	In order to qualify for a M.Tech (R) degree of the institute, a student is required to complete the minimum credit of 56-credits, which is usually spread over 4 semesters. Out of 56-credits, minimum 20-credits involve coursework, and the minimum 36-credits involve project/research work.																																				
2.13. Grading System																																					
2.13.1.	<p>At the end of the semester/summer school, a student is awarded a letter grade in each of his/her Courses by the concerned Course Instructor taking into account his/her performance in the Quizzes, Assignments, Mid-semester examination, end-semester examination, viva, laboratory Work, etc., besides regularity of attendance in classes. The grades are to be submitted by the course instructor in the form of a signed grade sheet (prescribed format, both the soft copy and hard copy) to the office of HoD positively within the prescribed time limit after the End-Semester/Supplementary Examination.</p> <p>There are seven letter grades: O, A, B, C, D, P and F. The letter grades and their numerical equivalents on a 10-point scale (called Grade Points) are as follows:</p> <table border="1" data-bbox="325 748 1528 846"> <tr> <td>Letter Grade</td> <td>O</td> <td>A</td> <td>B</td> <td>C</td> <td>D</td> <td>P</td> <td>F</td> <td>I</td> <td>X</td> </tr> <tr> <td>Grade Points</td> <td>10</td> <td>9</td> <td>8</td> <td>7</td> <td>6</td> <td>5</td> <td>0</td> <td>-</td> <td>-</td> </tr> </table> <p>In addition, there shall be two letter grades, viz., I and X which stand for incomplete and debarred respectively.</p> <p>The recommended range of marks for the letter grades is given as below:</p> <table border="1" data-bbox="373 981 1493 1151"> <thead> <tr> <th>Letter Grade</th> <th>O</th> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>P</th> <th>F</th> </tr> </thead> <tbody> <tr> <td>Scaling percentage range</td> <td>≥ 90</td> <td>≥ 80 and < 90</td> <td>≥ 70 and < 80</td> <td>≥ 60 and < 70</td> <td>≥ 50 and < 60</td> <td>≥ 35 and < 50</td> <td>< 35</td> </tr> </tbody> </table>	Letter Grade	O	A	B	C	D	P	F	I	X	Grade Points	10	9	8	7	6	5	0	-	-	Letter Grade	O	A	B	C	D	P	F	Scaling percentage range	≥ 90	≥ 80 and < 90	≥ 70 and < 80	≥ 60 and < 70	≥ 50 and < 60	≥ 35 and < 50	< 35
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2.13.2.	A student, who does not appear in the End-Semester Examination for any reason without any prior information, shall be awarded F grade irrespective of his performance in the Mid-Semester Examination and Assignment/Quizzes.																																				
2.13.3.	A student is considered to have completed a course successfully and earned the credits if he secures a letter grade other than I, X or F in that course . A letter grade F in any subject implies a failure in that course .																																				
2.13.4.	<p>The Transitional Grades I and X</p> <p>c) Transitional Grade ‘I’:</p> <p>The teacher of a subject may award the grade 'I' to a student if the latter was compelled to absent himself/herself from the end semester examination on account of:</p> <ol style="list-style-type: none"> iii. Illness, accident which disabled him/her from appearing at the examination. iv. A natural disaster/calamity in the duration of the end-semester examination, which, in the opinion of the Institute, required the student to be away from the campus. <p>A student will be eligible for the award of grade 'I' only if his/her attendance at classes and performance in other components of assessment are complete and satisfactory.</p> <p>d) Transitional Grade ‘X’:</p> <p>A student who has been debarred from appearing at an end-semester examination either</p> <ol style="list-style-type: none"> iv. as per recommendation of the course instructor for unsatisfactory attendance (If the attendance is less than 50%, then he/she will be debarred from the end-semester examination in that course) or v. by the Institute as a measure of disciplinary action or vi. as per recommendation of Unfair Means Committee (Annexure-I), for adopting malpractice at an examination, and consequently awarded a grade ‘X’, may re-register 																																				

	<p>for the subject(s)/semester after the term of the debarment expires, provided that other provisions of this regulations do not prevent him.</p> <ul style="list-style-type: none"> • All 'T' grade in subject will be converted to a letter grade after successful clearance in a Supplementary exam conducted in the month of July every year. • However, for an 'X' grade in a subject(s), the student may be allowed to appear in the supplementary examination and his/her grade will be one less than the actual performance in the examination (except 'P' grade). <p>For a student getting debarred for a semester (Autumn or Spring), the concerned student will be allowed to register for the beginning of the next Autumn or Spring semester respectively.</p>
2.13.5.	<p>Semester Grade Performance Average (SGPA) will be computed for each semester. The SGPA will be calculated as follows:</p> $SGPA = \frac{(C_1 \times G_1) + (C_2 \times G_2) + \dots + (C_n \times G_n)}{C_1 + C_2 + \dots + C_n}$ <p>where, n is the number of courses registered during the semester, C_i is the number of credits allotted to a particular course, and G_i is the grade points corresponding to the grade awarded for the course.</p>
2.13.6.	<p>Cumulative Grade Performance Average (CGPA) will be computed at the end of each semester and communicated to the students along with the SGPA and the grades obtained by them for that semester.</p> <p>The CGPA gives the cumulative performance of the student from the first semester up to the end of the semester to which it refers, and will be calculated as follows:</p> $CGPA = \frac{(C_1 \times G_1) + (C_2 \times G_2) + \dots + (C_m \times G_m)}{C_1 + C_2 + \dots + C_m}$ <p>Where, m is the number of courses registered up to that semester, C_i is the number of credits allotted to a particular course, G_i is the grade points corresponding to the grade awarded for the course.</p> <p>Whenever a student repeats or substitutes a course in any semester, the lower grade(s) obtained by him/her in the course is to be ignored in the computation of CGPA from that semester onwards.</p>
2.13.7.	Both SGPA and CGPA will be rounded off to the second place of decimal and recorded as such. Whenever these CGPA are to be used for the purpose of determining the merit ranking of a group of students, only the rounded off values will be used.
2.13.8.	When a student gets the grade 'T' or 'X' for any course during a semester, the SGPA for that semester will not be counted for preparing the CGPA up to that Semester.
2.14. Performance Evaluation of Course Work	
2.14.1.	Medium of instruction, examination and project/thesis reports will be in English.
2.14.2.	Each course is conducted by a faculty member as instructor. An instructor is responsible for conducting the course, setting of question papers, holding quiz, assignments, evaluating the performance of the students, awarding the grades at the end of the semester/summer school and submitting the grades to the Head of department within the prescribed time limit. If a course is conducted by more than one instructor, the instructor-in charge shall be responsible for coordination and overall conduction of the course.
2.14.3.	The instructors for all the courses offered by a department during the semester are designated by the concerned Departmental Head.

2.14.4.	The evaluation of students in a Theory/Practical Course shall be a continuous process and is based on their performance in the Mid-Semester Examination, End-Semester Examination, Quizzes/Short tests, Tutorials, Assignments, Laboratory work, mini project, etc. The weightages of Mid-Semester Examination, End-Semester Examination and regular assessment in award of Grades shall be as follows:					
	Sl. No.	TYPE	MID-SEM	END-SEM	INTERNAL ASSESMENT	
	1	Theory Course L-T-P-C: 3-1-0-4 L-T-P-C: 3-0-0-3 L-T-P-C: 2-0-0-2 L-T-P-C: 4-0-0-4 L-T-P-C: 2-1-0-3	30 % (02 hour duration)	50 % (03 hour duration)	15 % Quiz/Assignment/ Project etc.	05 % Attendance
	2	Laboratory Course L-T-P-C: 0-0-3-2 L-T-P-C: 0-0-2-1	-----	30 % (LAB EXAM with VIVA)	60 % (Internal Semester long Assessment)	10 % Attendance
	3	c) Courses with Both Theory and Laboratory components L-T-P-C: 3-0-2-4	Theory 25 %	Theory 45 %	-	5 % Attendance
		Laboratory (No Midsem)	Laboratory 10 % (Lab Exam with VIVA)	Laboratory 15 % (Internal Semester long Assessment)		
	d) Courses with Both Theory and Laboratory components L-T-P-C: 2-0-3-4	-	Theory 30 %	-	5 % Attendance	
		-	Laboratory 50 % (Lab Exam)	Laboratory 15 % (Internal Semester long Assessment)		
4	Types of courses not mentioned above, will consist of weightages of marks (Theory and Lab) notified by the course instructor in the beginning of the semester approved by DPPC.					
2.15. Examinations						
2.15.1.	<p>Regular Examinations: In assessing the student's attainment in subjects (Theory, Laboratory), assignments, quizzes, seminars, project work etc., the system of continuous assessment is adopted by the Institute. In conformity with this practice, there will be quizzes, assignments, tutorials, internal assessment, attendance, mid semester examination and an end semester examination for every theoretical subject. For continuous assessment of laboratory courses, attendance, LAB report submission & performance evaluation after each lab session, an end semester examination and viva will be conducted. The submission of report and seminar will be conducted for project evaluation.</p>					
2.15.2.	<p>Supplementary Examination:</p> <ul style="list-style-type: none"> ▪ Students who have been awarded "F", "I", and "X" grades in course(s) are only eligible for a supplementary examination. ▪ Supplementary examination will be conducted during May-July (summer term) every year. A student will have to register for Supplementary courses by paying the prescribed fees within the stipulated time in the academic calendar. ▪ For late registration, students have to obtain approval of Dean (academics) within seven (07) days from the date of registration in summer term (mentioned in the Academics 					

	<p>Calendar). Late fee for supplementary examination will remain same as Spring/Autumn semester.</p> <ul style="list-style-type: none"> ▪ The Internal assessment (i.e., 20% weightage) carried over from the concerned semester and marks scored in the supplementary examination (i.e., 80% weightage) will be considered for preparation of the new grade.
2.16. Supervisor(s)	
2.16.1.	Every student admitted to the M.Tech (R) Programme undertakes project work under the guidance of a faculty member of the Department/Centre in which he/she is admitted. The faculty member is called his/her Supervisor. Student may have another supervisor from other Organizations/Institute/Industry/R&D along with supervisor from IIIT Bhagalpur on recommendation of the DPPC and the Chairman IPPC, the Chairman Senate approves appointment of such additional Supervisor.
2.16.2.	One Supervisor has to be from the Department/Centre where the student is registered. A student may have a second Supervisor from the same or another Department/ Centre. The Chairman IPPC nominates the additional Supervisor other than the registered department/centre.
2.17. Appointment of Supervisor(s):	
2.17.1.	The appointment of the Supervisor(s) to a M.Tech (R) student is done after successful completion of the course work.
2.17.2.	<p>Departments will evolve modalities for appointing of supervisors keeping in view of the students' aspirations and faculty interest. The DPPC will co-ordinate this activity.</p> <ul style="list-style-type: none"> iii. No student will have more than two supervisors. iv. No student once registered for thesis/project units will be allowed to continue the programme without a Thesis/project Supervisor having been appointed by the DPPC.
2.17.3.	The Supervisor(s) is identified and appointed at the earliest or within a month from the date of completion of course work for M.Tech (R).
2.18. Change/Addition of Supervisor(s)	
2.18.1.	If a student has only one Supervisor and the Supervisor goes on leave for more than 06 (fifteen) months, another Supervisor is appointed by the DPPC. Mutual consent of both the student and Supervisor(s) is taken for such cases.
2.18.2.	The Chairman, Senate may permit a student to change his/her Supervisor(s) for valid reasons. Mutual consent of the student and new supervisor(s), and recommendations of the DPPC and IPPC are required. Such cases are reported to the Senate.
2.19. Evaluation of M.Tech (R) Project/Thesis:	
2.19.1.	<p>The evaluation of M.Tech (R) project/thesis work is usually carried out in three semesters. At the end of every semester, the student is required to submit a report of his/her project work by a prescribed date to the Internal Project Evaluation Committee (IPEC). Further, IPEC will conduct oral examination for the evaluation. The formation of IPEC is done by DPPC. The IPEC will be consisting of the following:</p> <ol style="list-style-type: none"> 1. Two faculty member from the department 2. One faculty member from the other department
2.19.2.	<p>The IPEC will evaluate the project and assign appropriate letter grade after completion of each semester (except last semester) The weightage for evaluation will as under:</p> <ol style="list-style-type: none"> 1. Supervisor's assessment: 40% 2. IPEC assessment: 60%

<p>2.19.3.</p>	<ol style="list-style-type: none"> I. In the last semester the student shall submit four copies of spiral bound along with soft copy of the thesis to the Academic Section within a prescribed date mentioned in the academic calendar. II. Plagiarism is a serious offence and at any stage if it is found that the content of the thesis is plagiarized beyond the limit prescribed by the Senate (excluding appropriate self-plagiarism), the thesis shall be withdrawn. A certificate to the effect that the thesis is not plagiarized (beyond the limit prescribed by the Senate) has to be submitted by the student in prescribed format at the time of submission of the thesis. III. At least fifteen days prior to submission of the thesis, the supervisor submits a panel of five external examiners from Institute of repute, in the relevant area of thesis to the Chairman, DPPC. The Chairman, DPPC forwards it to Chairman, IPPC. The Chairman, IPPC will recommend the same to Chairman, Senate, for approval. IV. The list of examiners remains confidential with the office of the Chairman, IPPC. The office of the Chairman, IPPC makes all correspondence with one of the examiner and a soft copy of the thesis is sent to the examiner.
<p>2.19.4.</p>	<p>The procedure for submission of M.Tech (R) last semester Project/Thesis and conduct of oral examination are as follows:</p> <ul style="list-style-type: none"> ▪ Oral examination committee is formed by the DPPC on recommendation of the supervisor(s). The committee consists of the following members: <ol style="list-style-type: none"> 1. One faculty member of IPEC - Chairman. 2. Supervisor(s)- Member(s) & Convenor 3. One faculty members from the department- Member 4. External Examiner Member <ol style="list-style-type: none"> I. If any department has shortage of faculty, the above mentioned committee can be constituted by Chairman, Senate. II. Hard copies of the thesis (one each for every examiner) shall be submitted to the Department at least one week before probable date of the viva-voce examination. III. The supervisor(s) will fix the date of open viva-voce; make an announcement (through notices and e-mail) and forward soft copy of thesis to the examiners. The date of oral examination shall be communicated to the academic section. IV. The oral examination of an M.Tech (R) Project/Thesis shall be held as per announced schedule and it shall be an open viva-voce. V. In absence of supervisor(s), the Chairman, DPPC shall be the convener of the oral examination committee. VI. The committee shall evaluate the project/thesis of the candidate on the basis of presentation of the report, originality of the contents therein, demonstration of equipment model/ hardware/software developed, the oral presentation and oral examination. VII. In case the committee rejects the thesis, Grade “F” shall be awarded and the student shall be required to register for the project/thesis in the subsequent semester. VIII. The grade to be awarded to a student shall be evaluated by the external examiner and IPEC committee. The report of the oral examination committee including the grade shall be submitted to the Chairman, DPPC by the committee. IX. On successful completion of oral viva-voce examination, each student shall submit bounded thesis with corrections, if any, suggested by the examiners (one each to the supervisor(s) and the department) and soft copy should be copied in to CD/DVD, and submits to the department. X. All M.Tech(R) Project/Thesis reports of student will be copied on a CD/DVD for archival purpose and deposited to the Central Library.

2.19.5.	Non-evaluation of any stage project/thesis within stipulated time, “F” grade will be awarded automatically and the student shall be required to re-register for that stage of project/thesis in the subsequent semester.																				
2.19.6.	Getting ‘F’ grade in Thesis/Project work in two consecutive semesters will lead to termination from the program.																				
2.20. Duration of the Programme																					
	<p>The duration of the M.Tech (R). programme is as follows:</p> <table border="1" data-bbox="616 501 1251 712"> <thead> <tr> <th>Sl. No.</th> <th>Category</th> <th>Minimum (Years)</th> <th>Maximum (Years)</th> </tr> </thead> <tbody> <tr> <td>01</td> <td>Regular</td> <td>02</td> <td>03</td> </tr> <tr> <td>02</td> <td>Project Staff</td> <td>02</td> <td>03</td> </tr> <tr> <td>03</td> <td>Sponsored</td> <td>02</td> <td>03</td> </tr> <tr> <td>04</td> <td>Part time</td> <td>03</td> <td>04</td> </tr> </tbody> </table>	Sl. No.	Category	Minimum (Years)	Maximum (Years)	01	Regular	02	03	02	Project Staff	02	03	03	Sponsored	02	03	04	Part time	03	04
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02	Project Staff	02	03																		
03	Sponsored	02	03																		
04	Part time	03	04																		
2.21. Temporary Withdraw from the Institute																					
2.21.1.	<p>A student who has been admitted to an M.Tech (R) program of the Institute may be permitted to withdraw temporarily from the Institute on the grounds of prolonged illness or grave calamity in the family for a period of one semester only, provided:</p> <ul style="list-style-type: none"> iv. He/she applies to the Institute within at least 04 weeks of the commencement of the semester or from the date he last attended his/her classes whichever is later, stating fully the reasons for such withdrawal together with supporting documents and endorsement of his/her guardian. v. the Institute is satisfied that, counting the period of withdrawal, the student is likely to complete his/her requirements of the M.Tech (R) Degree within the time limits specified in Clause 2.20 above. vi. there are no outstanding dues or demand in the Institute/Hostel/Department /Library. 																				
2.21.2.	A student will be permitted only one such temporary withdrawal during his/her tenure. Such withdrawal is not permitted while the student is yet to complete his/her coursework.																				
2.22. Eligibility for the Award of M.Tech (R) Degree																					
2.22.1.	<p>A student shall be declared to be eligible for the award of M.Tech (R) degree if he/she has:</p> <ul style="list-style-type: none"> i. completed all the credit requirements for the degree with a grade "P" or higher grade in each of the subjects (Theoretical, Laboratory, Sessional etc.), Seminar, Project/Thesis etc.; ii. obtained a CGPA of 5.00 or more at the end of the semester in which he/she completes all the requirements for the degree; iii. no dues to the Institute, Library, Department, Hostels, etc; and iv. no disciplinary action is pending against him/her. 																				
2.22.2.	The award of M.Tech (R) degree must be recommended by the Senate and approved by the Board of Governors of the institute.																				
2.23. Termination from the Programme																					
	<p>A student’s studentship in a programme may be terminated on the following grounds:</p> <ul style="list-style-type: none"> 2.23.1. If a student is absent for more than 04 weeks in a semester without sanctioned leave. 2.23.2. A decision is taken on disciplinary grounds. 2.23.3. On having been found to have produced false documents or having made false declaration at the time of seeking admission. 2.23.4. A student fails to secure a SGPA of 5.0 in two consecutive semesters. However, a student may be allowed to continue in the following semester on the recommendation of Chairman, IPPC, and approval from the Chairman, Senate. 2.23.5. The maximum permissible duration of the programme exceeds as per clause 2.20. 																				

	<p>II. The DPPC will invite project topics from the students in consultation with faculty member(s) at the end of 2nd Semester.</p> <p>III. Faculty members may also propose project topics, singly or in collaboration with a colleague from the same or the other department. A co-supervisor from industry or other institutions may also be accepted.</p> <p>IV. Finally, the concerned HoD will assign the project topics to the students towards the end of 2nd semester, after taking into consideration the requirements of the projects and choice of the students. A single student or a group of at most three students may undertake each topic.</p> <p>V. The concerned HoD will also form a Project Evaluation Committee (PEC) who shall be responsible for the evaluation of the minor project for the entire semester.</p> <p>VI. The student is required to submit Project Reports before the end of 3rd semester.</p> <p>VII. The weightage for evaluation will as under:</p> <ol style="list-style-type: none"> a. Supervisor's assessment 40% b. PEC assessment 60%: Out of 60% marks <ol style="list-style-type: none"> i. 20% marks - Project Report Evaluation and ii. 40% marks - PEC shall evaluate based on two presentations given by the student/group. <ul style="list-style-type: none"> ○ In the middle of the semester the student/group needs to submit a synopsis report to each member of the PEC. ○ Before the end of the 3rd Semester, the student/group is required to submit a Project Report to each member of the PEC. ○ Synopsis report and the final Project Report must be duly signed by the concerned supervisor before submission to the PEC. <p>VIII. On completion of evaluation, the PEC shall decide the marks awarded. If the performance of a student is unsatisfactory, the committee may recommend one of the following:</p> <ol style="list-style-type: none"> a. Rewriting of report and submission for evaluation in the next semester and recommend to award a Letter Grade "I" in the present semester grade card. b. The resubmitted thesis will be evaluated by the PEC and if found satisfactory, the grade will be sent to the concerned HoD. <p>IX. The M.Sc. project will continue in the next semester repeating the steps VI to VIII.</p>
<p>3.17. Duration of the Programme</p>	
	<p>The minimum duration of the M.Sc. programme is 2 years. Maximum duration is 3 years.</p>
<p>3.18. Temporary Withdraw from the Institute</p>	
<p>3.18.1.</p>	<p>A student who has been admitted to an M.Sc. program of the Institute may be permitted to withdraw temporarily from the Institute on the grounds of prolonged illness or grave calamity in the family for a period of one semester only, provided:</p> <ol style="list-style-type: none"> vii. He/she applies to the Institute within at least 06 weeks of the commencement of the semester or from the date he last attended his/her classes whichever is later, stating fully the reasons for such withdrawal together with supporting documents and endorsement of his/her guardian. viii. the Institute is satisfied that, counting the period of withdrawal, the student is likely to complete his/her requirements of the M.Sc. Degree within the time limits specified in Clause 18.1 above.

	ix. there are no outstanding dues or demand in the Institute/Hostel/Department /Library.
3.18.2.	A student will be permitted only one such temporary withdrawal during his/her tenure as a student of the M.Sc programme.
3.19. Eligibility for the Award of M.Sc. Degree	
3.19.1.	A student shall be declared to be eligible for the award of M. Sc. degree if he/she has: <ul style="list-style-type: none"> i. completed all the credit requirements for the degree with a grade "P" or higher grade in each of the subjects (Theoretical, Laboratory, Sessional etc.), Seminar, Project/Thesis etc.; ii. obtained a CGPA of 5.00 or more at the end of the semester in which he/she completes all the requirements for the degree; iii. no dues to the Institute, Department, Hostels, etc; and iv. no disciplinary action is pending against him/her.
3.19.2.	The award of M. Sc. degree must be recommended by the Senate and approved by the Board of Governors of the institute.
3.20. Termination from the Programme	
	A student's studentship in a programme may be terminated on the following grounds: <ul style="list-style-type: none"> 3.20.1. If a student is absent for more than 06 (six) weeks in a semester without sanctioned leave. 3.20.2. A decision is taken on disciplinary grounds. 3.20.3. On having been found to have produced false documents or having made false declaration at the time of seeking admission. 3.20.4. A student fails to secure a SGPA of 5.0 in two consecutive semesters. 3.20.5. However, a student may be allowed to continue in the following semester on the recommendation of Chairman, IPPC, and approval from the Chairman, Senate. 3.20.6. The maximum permissible duration of the programme has been exceeded. 3.20.7. On having been found to be pursuing regular studies and/or correspondence courses (leading to degree or diploma) in any other college, university or an educational institution. 3.20.8. For regular category students (receiving teaching assistantship), on having found to be concurrently employed and performing duty or carrying out business.
3.21. Conduct and Discipline	
3.21.1.	Students shall conduct themselves within and outside the campus of the Institute in a manner befitting the students of an institution of national importance. The Institute has a separate ordinance Code and Conduct of Students which is applicable to all students of the Institute.
3.21.2.	In addition, unauthorized absence for more than one month leads to disciplinary action, in the form of reduction of assistantship or even termination of studentship.
3.22. Other Matters: Legal	
3.22.1.	All other cases, not covered by the above, shall be referred to the Senate.
3.22.2.	Any legal matter relating to Rules and Regulation under Sl. No. 3.1. – 3.21. shall be subjected to jurisdictions of Court(s) in Bhagalpur or High Court Patna Bihar.

Annexure- I**A. Departmental Postgraduate Programme Committee (DPPC)**

Composition:		
(i)	Head of the Department (ex-officio)	Chairman
(ii)	Two faculty advisors from PG Programme and One faculty advisor from PhD programme of which one will be nominated by the Head as the member secretary.	Members
(iii)	One faculty member from outside department nominated by the concerned Head.	Member
(iv)	For a department, one student with CGPA not less than 8.00 to be elected by the PG students and one student to be elected by the Ph.D. students of the 2nd years (or higher).	Members
Tenure: Two years for faculty members and one year for student members.		
Functions:		
(i)	To oversee the conduct of all postgraduate courses of the department.	
(ii)	To ensure academic standard and excellence of the courses offered by the department.	
(iii)	To discuss and recommend the syllabi of all the postgraduate courses offered by department from time to time before sending the same to the Institute Postgraduate Programme Committee (IPPC).	
(iv)	To consider any matter related to the postgraduate programme of the department.	

B. Institute Postgraduate Programme Committee (IPPC)

Composition:		
(i)	Dean of Academic Affairs (ex-officio)	Chairman
(ii)	Head of all departments.	Members
(iii)	DR (Academic) or AR (Academic)	Non-Member secretary
Tenure: Two years.		
Functions:		
(i)	To oversee the conduct of all postgraduate courses of the Institute.	
(ii)	To consider the proposals from the departments/academic centres and make recommendations to the Senate for consideration and approval.	
(iii)	To issue guidelines to various departments/academic centres on evaluation pattern of the courses/projects/thesis to maintain uniformity.	
(iv)	To consider and recommend the assessment procedure to be adopted by various departments/academic centres.	
(v)	To consider and recommend any other matter concerning the postgraduate programme of the Institute.	

Annexure- II
Unfair Means Committee

Composition:	
Dean of Academic Affairs	Chairman
The Assistant/Deputy Registrar (Academic)	Member
The invigilator reporting the case	Member
The Invigilator-in-Charge of the Examination Hall concerned	Member
HoD of the concerned branch.	Member
The concerned Paper Setter	Member
Functions:	
Shall recommend appropriate measures in each case to the Chairman of the Senate for awarding the punishment. The punishment maybe reprimand, reduction of marks to certain percentage of that subject, cancellation of examination of that particular subject, cancellation of all the papers of that examination, rustication/debarment for a specified period (one year, two years), or even outright expulsion from the Institute.	