

**INDIAN INSTITUTE OF INFORMATION  
TECHNOLOGY BHAGALPUR  
SABOUR, BHAGALPUR-813210**

**Tender Document  
for the purchase of  
4-wheeler electric vehicle**

**Tender No.: IIIITBH/REG/EVtender/482/2023/22/1405**

**Dated: 07.01.2023**



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY BHAGALPUR  
BCE campus Bhagalpur, Sabour, Bhagalpur-813210**



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY BHAGALPUR  
BCE campus Bhagalpur, Sabour, Bhagalpur-813210**

**Tender Notice**

Offers are invited for the supply of 4 wheeler Electric Vehicle, 05 seater for Indian Institute of Information Technology Bhagalpur, Bhagalpur and are available on [www.iiitbh.ac.in/tender](http://www.iiitbh.ac.in/tender). Submission of hard copy of bid document: up to 30<sup>th</sup> January 2023, 04:00 PM.

**Table No. 01**

<b>S. No</b>	<b>Name of the Item</b>	<b>Quantity (approx.)</b>	<b>Tender Document Cost (Rs.)</b>	<b>EMD (Rs.)</b>
1.	<b>4 wheeler Electric vehicle, 05 seater</b>	<b>1</b>	<b>5000</b>	<b>5000</b>

The details of tender can also be viewed at [www.iiitbh.ac.in/tender](http://www.iiitbh.ac.in/tender) Please read and follow the instructions carefully to avoid the rejection of the tender. You are also requested to send your representatives, duly authorized in writing, to attend the Technical Evaluation and clarification regarding bids.

**Indian Institute of Information Technology  
Bhagalpur, Sabour, 813210**

Please visit [www.iiitbh.ac.in/tender](http://www.iiitbh.ac.in/tender) for regular updates and corrigendum as they will not published in any newspaper.

# Indian Institute of Information Technology Bhagalpur

## E-Tender Document

### Important Dates

<b>S. No.</b>	<b>Item</b>	<b>Date</b>
<b>a)</b>	Date of Publication	07 <sup>th</sup> January 2023
<b>c)</b>	Pre-Bid meeting	16 <sup>th</sup> January 2023, 11:00 AM
<b>d)</b>	Inclusion of changes in technical specifications after pre-bid (if any)	17 <sup>th</sup> January 2023, 11:00 AM
<b>e)</b>	Last date of Bid submission	30 <sup>th</sup> January at 4:00 PM
<b>g)</b>	Opening of Technical Bid	30 <sup>th</sup> January at 4:30 PM
<b>h)</b>	Opening of Financial Bid	30 <sup>th</sup> January at 5:00 PM

# **Indian Institute of Information Technology Bhagalpur**

## **Procedure for Submission of Tender Document**

The Tender for the above items is invited by Indian Institute of Information Technology Bhagalpur. The following procedure will be adopted for opening of the bids.

### **DEPOSITING THE BIDS:**

**The technical and financial bids should be placed in a separate envelop and has to be submitted to in Physical mode or by Registered post to office of Registrar Incharge, Indian Institute of Information Technology Bhagalpur.**

**Details are as follows:-**

### **STEP – I**

**Technical Bid / Mandatory Documents to be submitted in following manner:**

1. Covering letter of the participating firm/company.
2. Certificate for acceptance of terms and conditions of tender enquiry on the letterhead.
3. Check list properly filled-in (Annexure-I).
4. Original Equipment manufacturer (OEM) certificate or authorized dealership/distributorship certificate as applicable.
5. Detailed technical specifications highlighting the features.
6. Clause by clause compliance of specifications as mentioned in the tender.
7. Last 2 years income tax return.
8. Sales turnover of last two year.
9. GST Registration certificate of the firm/company.
10. EMD (or exemption proof, if exempted).
11. Tender fee in from of DD of Rs. 5000 in the name of IIIT Bhagalpur payable at Bhagalpur

### **STEP – II**

**Financial Bid filled as per format given in the tender**

**Technical Bid envelope-A** of all items separately will be opened before a committee constituted for this purpose. After verification, scrutiny and due recommendation of the committee, the financial bid of the eligible bidder who have offered their rates in the price bid shall be opened.

**Physical submission of the documents to following address:**

**Registrar Incharge**  
**Indian Institute of Information Technology Bhagalpur**  
**BCE Campus, Sabour, Bhagalpur 813210, India**  
**Phone : +91-8638661359**  
E –mail: [registrar@iiitbh.ac.in](mailto:registrar@iiitbh.ac.in)

**NOTE :-**

- (i) Tenderers are requested not to submit financial bid in same envelope along with technical bid. Technical bid & financial bid should be in separate envelop& enclosed in main envelop. The price bid will be opened only after due satisfaction of buyer with the technical bid.
- (ii) Please quote all inclusive (with Taxes, GST etc.) on road price.

## General Terms and Conditions:

1. Only the manufactures and their authorized distributors or dealers or channel partners need to submit their tender. The authorized distributors or dealers or channel partners should furnish a certificate from the manufacturer for their dealership.
2. No person or firm shall submit more than one Tender for the same item. No offer should have more than one model quoted; in case of more than one alternate offer only the first option will be considered.
3. It is mandatory to provide all the relevant information in **Annexure I**.
4. Broad-based specifications of items etc. are given in **Annexure II**. Tenderer should also take note of the remarks, if any, given there in.
  - a. Tender Fee of Rs. 5000 will be applicable for the participation.
  - b. Pre Bid meeting on 16<sup>th</sup> January 2023, 11:00 AM at **conference room of Indian Institute of Information Technology Bhagalpur**.
  - c. Inclusion of changes in technical specifications after pre bid (if any) on 17<sup>th</sup> January 2023, 11:00 AM.
  - d. Tender can be **submitted at Indian Institute of Information Technology Bhagalpur up to 30<sup>th</sup> January 2023, 04:00 PM**.
  - e. **Mandatory Submission (Envelope A)** containing all original documents as required for technical bid including original EMD must be submitted in sealed cover to the **Registrar Incharge, Indian Institute of Information Technology Bhagalpur, BCE Campus, Bhagalpur-813210** so as to reach on or before the last date.
  - f. Belated tender due to postal or any other issue will not be considered.
  - g. **Technical Bids (Mandatory Submission (Envelope A))** will be opened **on 30<sup>th</sup> January 2023 at 04:30 PM**.
  - h. **Financial Bids** of qualified bidders will be opened **on 30<sup>th</sup> January 2023 at 05:00 PM**
  - i. The main duly sealed envelope should super scribed  
**TENDER FOR THE ELECTRIC VEHICLE**
  - j. Indian Institute of Information Technology Bhagalpur reserves all the right to extend or change the opening due date and the date of opening the tenders.
  - k. All the leaflets in the offer should be marked with signature and seal of authorized person.
5.
  - a. Preferably rate should be quoted in Indian Rupees.
  - b. The rates quoted should be for single complete unit with F.O.R. delivery at **Bhagalpur only. (Vehicle will be purchased for Institute). The rates quoted should be inclusive of Ex-showroom price at Bhagalpur inclusive of GST applicable, Insurance Charges (for 1 year) and Vehicle Registration & Lifetime Tax paid Charges.**
  - c. The rates should also include any packing and forwarding charges/ loading/unloading/ handling charges/ freight/full risk coverage insurance, etc. In case of imported goods all the expenses towards custom duty, clearing charges and transportation with insurance will be

borne by the firm/tenderer and they must quote the rates FOR as mentioned above.

6. The tender should be accompanied by detailed printed technical literature with specifications, make and model number of each item and each sub-item quoted separately in the tender. Specifications given in the offer must match to the website and/or printed technical literature or better otherwise the offers shall be rejected.
7. All losses during transit will have to be made good by tenderer at his cost within a period of 15 days.
8. The tenders must provide guarantee/warranty of satisfactory functioning of vehicle for a period of at least three years from the date of purchase.

**9. Tender Document Cost:**

The details of tender document can be downloaded from website ([www.iiitbh.ac.in/tender](http://www.iiitbh.ac.in/tender)) and tender document cost Rs. 5000 only in the form of Crossed Bank Draft of any Nationalized Bank made in favour of “IIIT Bhagalpur, payable at Bhagalpur” should be enclosed in the envelop.

**10. EMD:**

The “**Technical Bid**” of item must be accompanied by **Earnest Money Deposit (EMD) of Rs. 5000 only** in the form of Crossed Bank Draft of any Nationalized Bank made in favour of “IIIT Bhagalpur, payable at Bhagalpur”. Without the earnest money in the above form, the offers will be rejected. The EMD in the form of Cheque will not be accepted and the offer will be rejected.

11. **Payment Terms:** The standard terms and conditions of payment is in full only after the successful installation/ demonstration/others and training to the satisfaction of Indian Institute of Information Technology Bhagalpur authorities.
12. Please quote maximum discounted price, as no further negotiations will be made.
13. Bidder must provide a compliance statement vis-à-vis specifications in a “tabular form” clearly stating the compliance, supported by technical literature with clear reference. This statement must be signed, with the company seal, by the Tenderer for its authenticity and acceptance that any incorrect or ambiguous information found submitted will result in disqualification of the offer.
14. If so desired by Indian Institute of Information Technology Bhagalpur, the bidders shall have to enter into an agreement.
15. Any deviation, variation of non-compliance of the terms and conditions by the tenders shall be considered as a breach of contract and Indian Institute of Information Technology Bhagalpur, reserves the right to forfeit the amount of earnest money and/or security deposit in part or in full and take action as per legal arrangement.
16. Any judiciary matter shall be in Judiciary of Bhagalpur only.
17. IIIT Bhagalpur reserves the right to accept or reject any offers in full or in part without assigning any reason (s) therefore.
18. The tenders shall have to give an undertaking that the terms and conditions as mentioned above in this tender are acceptable to the tenderers (in Annexure I)

Date: .....

**REGISTRAR INCHARGE**  
**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY BHAGALPUR**

## ***Annexure I***

### **INDIAN INSTITUTE OF INFORMATION TECHNOLOGY BHAGALPUR**

#### **ADDITIONAL SUPPLEMENT / CHECK-LIST TO BE PROVIDED WITH TECHNICAL BID**

NAME \_\_\_\_\_

<b>S.No.</b>	<b>Information required</b>	<b>Proposed</b>
1.	Make of vehicle	
2.	Model of vehicle	
3.	Name of manufacturer of vehicle	
4.	Country of origin of manufacturer	
5.	Delivery within (days)	
6.	Payment terms	
7.	Order to be placed on	
8.	Guarantee/Warranty period	
9.	Rates Validity period	
10.	FOR: delivery at Bhagalpur	
11.	Rates quoted should be inclusive of Ex-showroom price at Bhagalpur inclusive of GST applicable, Insurance Charges (for 1 year) and Vehicle Registration & Lifetime Tax paid Charges.	
12.	Company Certification (ISO, etc.), if any	
13.	Whether manufacturer / authorized distributor /dealer/ agent (Attach certificate)	
14.	Technical literature in original attached	
15.	Earnest money attached with technical Bid (DD No., Bankers name, date etc.) submitted to office	
16.	Location of Authorized service center	
17.	GSTIN and PAN supporting document attached	
18.	Tender Fee (DD No., Bankers name, date etc.) submitted to office	
19.	Any other relevant information	

#### **DECLARATION**

The terms and conditions as mentioned in the tender are acceptable to us.

Seal and Signature of Tenderer



## ***Annexure II***

### **INDIAN INSTITUTE OF INFORMATION TECHNOLOGY BHAGALPUR**

#### **Item and Specifications**

**Item: 4 wheeler vehicle, 05 seater**

<b>S.No.</b>	<b>Specifications</b>	
1.	Fuel Type	Electric
2.	Engine Type	Any electric motor
3.	Battery Type & Capacity	Lithium Ion and more than 30kWh
4.	Driving Range/Fuel Efficiency	More than 300 KM full charge
5.	Charging Time	Less than 12 Hr
6.	Power & Torque	More than 120bhp and more than 200Nm
7.	Safety	5 Star
8.	Seating capacity	05-Seater
9.	Boot Space (Litres)	More than 300 Liter
10.	No of Airbag	02
11.	Drive Train	Two-wheel drive
12.	Body Type	SUV
13.	No of Doors	05
14.	Other features	<ul style="list-style-type: none"><li>• Touch screen infotainment system</li><li>• Camera based reverse park assist</li><li>• Diamond cut alloy wheel,</li><li>• Rear AC vent,</li><li>• Rear wiper &amp; Rear Glass Defogger</li><li>• Fully automatic temperature control</li><li>• Fog lamp</li><li>• Armrest for Rear Seat</li><li>• Split Rear Seat</li><li>• Color - Black</li></ul>
14.	Vehicle must come with foot mat, seat with cover	
15.	Warranty:	Battery pack & motor: more than 6 years
		Vehicle: not less than 3 years
16.	The rates of the vehicle must be inclusive of transportation charges and transient insurance to the destination + GST as applicable	

## Financial Bid Format

(to be submitted in separate envelop: **not to be submitted with technical bid**)

Department :	Indian Institute of Information Technology Bhagalpur			
Tender Number :				
Name of the Bidder:	Description	Quantity	Amount	Amount (In words)
	Name of vehicle:	01		
			GST :	
			Grand Total :	

**Important Note:** The rates quoted should be for single complete unit with F.O.R. delivery at Bhagalpur only. The rates quoted should be inclusive of Ex-showroom price at Bhagalpur inclusive of GST applicable, Insurance Charges (for 1 year) and Vehicle Registration & Lifetime Tax paid Charges.